



**NOTICE OF REGULAR TOWN COUNCIL MEETING  
FOR THE TOWN OF CROSS ROADS  
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS  
Monday, April 18, 2016  
REGULAR SESSION – 7:00 P.M.**

**CONVENE INTO REGULAR SESSION – ESTIMATED START TIME 7:00 P.M.**

Call to Order

Discussion of agenda items posted for consideration on the Regular Session Agenda for April 18, 2016.

1. Roll Call
2. Mayor's Announcements and Updates
3. Citizens Input for Items **ON** the Agenda  
*Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment.*
4. Citizen Input for items **NOT** on the Agenda  
*Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. Action on your statement may only be taken at a future meeting.*
5. Consider and take appropriate action regarding Dozier Real Estate, LLC  
Preliminary Plat Application 2016-0201-01PP
6. Consider and take appropriate action regarding Fishtrap Storage Preliminary Plat  
Application 2016-0307-02PP
7. Consider and take appropriate action authorizing Mayor Smith to sign Naylor Road  
Contract
8. Consider and take appropriate action regarding Turner Easement Agreement
9. Consider and take appropriate action regarding real estate

**Consent Agenda**

*The following may be acted upon in one motion, a Town Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration*

10. Consider and take appropriate action regarding the March 21, 2016 Regular Session Town Council Meeting Minutes

11. Consider and take appropriate action regarding the March 2016 Financial Report

End of consent agenda

Adjourn

**Future meetings and events:**

*All scheduled meetings are held in the Council Chambers. All citizens are invited to participate; schedule may change.*

- *Northeast Police Department Commission – Thursday, April 21, 2016 at 7:00 p.m.*
- *Administrative Staff Meeting – Monday, May 2, 2016 at 3:00 p.m.*
- *Planning & Zoning Commission – Tuesday, May 3, 2016 at 7:00 p.m.*
- *Park Board Committee Meeting – Tuesday, May 10, 2016 at 7:00 p.m.*
- *Municipal Development Meeting – Thursday, May 12, 2016 at 7:00 p.m.*
- *Architectural Review Commission – Thursday, May 12, 2016 at 7:00 p.m.*
- *Town Council Meeting – Monday, May 16, 2016 at 7:00 p.m.*

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this Public Meeting Notice was posted on the official bulletin board at the Town Hall of the Town of Cross Roads, Texas on Friday, April 15, 2016 by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney on any agenda item listed herein.

This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at 940-365-9693. Reasonable accommodations will be made to assist your needs.

---

Teddi Lee  
Town Secretary

I certify that the attached notice and agenda of items to be considered by the Town Council of the Town of Cross Roads was removed by me from the front window of the Town of Cross Roads Town Hall, 1401 FM 424, Cross Roads, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_, Title: \_\_\_\_\_

RECEIVED

FEB 01 2016  
Town of Cross Roads

TOWN OF CROSS ROADS  
PLATTING APPLICATION



DATE: 2-1-16

APPLICATION # 2016-0201-01 RP

PROJECT: \_\_\_\_\_

Completed applications will be considered received on  
the due date specified on the yearly Submission Schedule.  
PLEASE VERIFY MEETING DATES.

TYPE OF PLAT

Preliminary ☒  
Final ☐

☒  
☐

Replat ☐

Administrative/Amending ☐

PLEASE SPECIFY THE PRIMARY CONTACT

Land Owner Name Dozier Real Estate, LLC

Signature [Signature]

Applicant Name Tony Kimbrough

Signature [Signature]

Project Contact Mailing Address 1720 Westminster St. Denton, TX 76205

Project Contact Phone 940-382-3446

Email tony@kazsurveying.com

Proposed Project Name DOZIER REAL ESTATE ADDITION

Location 4294 US HWY 377

Lot/Block LOT 1, BLOCK A

Abstract J. BRIDGES ABSTRACT 36

DCAD ID 52398, 52380

Number of Lots Created 1

SUBMISSION DOCUMENTS

Fee \_\_\_\_\_

Legal Description \_\_\_\_\_

Map \_\_\_\_\_

List of Neighbors \_\_\_\_\_

Stamped/Addressed \_\_\_\_\_

Site Plan (Commercial) \_\_\_\_\_

Envelopes \_\_\_\_\_

Drawings (4 full, 2 half) (4) 24X36, (2) 11X17

OTHER (Specify) \_\_\_\_\_

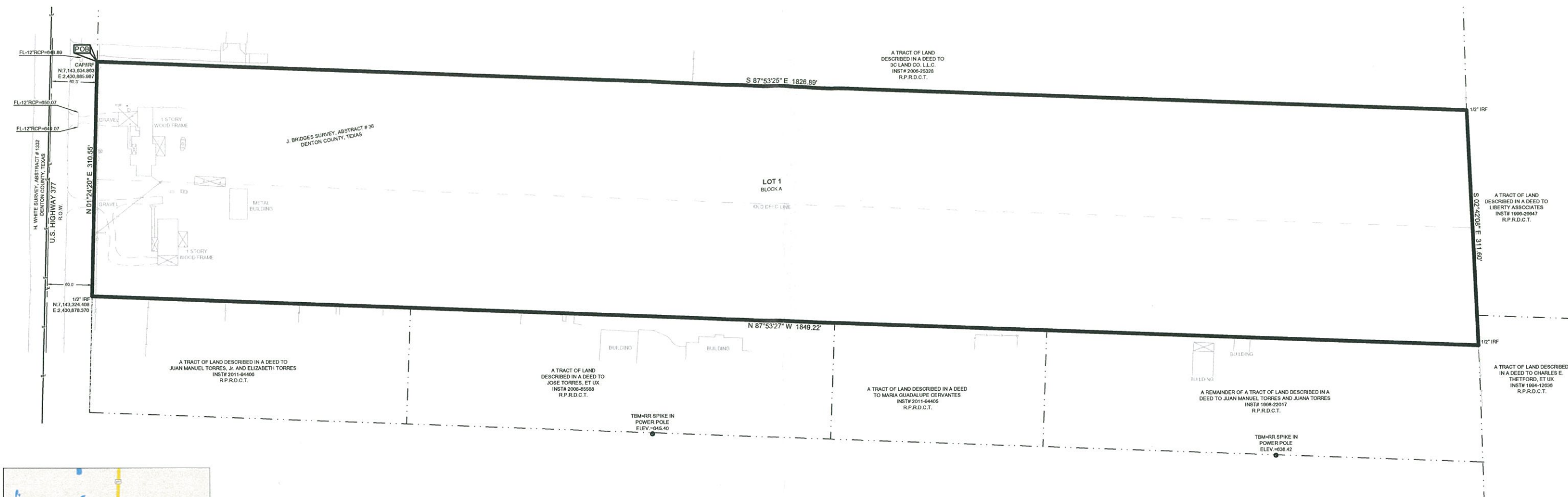
APPLICATION EXPLANATION

Explanation and Description of Request or Project

Combining 2 unplatted tracts of land into 1 Lot of Record.  
\_\_\_\_\_  
\_\_\_\_\_

Before submitting an application, the applicant should consult with the Town  
Administrator to discuss the feasibility of the request and any additional requirements.





VICINITY MAP  
NOT TO SCALE

GENERAL NOTES:

1. ALL CORNERS ARE MARKED WITH CAPPED 1/2" IRON RODS STAMPED "KAZ" UNLESS OTHERWISE NOTED.
2. FLOOD STATEMENT: I HAVE REVIEWED THE F.E.M.A. FLOOD INSURANCE RATE MAP FOR DENTON COUNTY, COMMUNITY NUMBER 480774 EFFECTIVE DATE 4-18-2011 AND THAT MAP INDICATES AS SCALED, THAT THIS PROPERTY IS WITHIN "NON-SHADED ZONE X" DEFINED AS "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOOD (500-YEAR)" AS SHOWN ON PANEL 265 G OF SAID MAP.
3. THE PURPOSE OF THIS PRELIMINARY PLAT IS TO CREATE ONE LOT OF RECORD FROM 2 PREVIOUSLY UNPLATTED TRACTS.
4. NOTE: BEARINGS SHOWN HEREON ARE REFERENCED TO THE TEXAS COORDINATE SYSTEM OF 1983, NORTH CENTRAL ZONE (4202), AND ARE BASED ON THE NORTH AMERICAN DATUM OF 1983, 2011 ADJUSTMENT.
5. THE MINIMUM FINISHED FLOOR ELEVATIONS SHALL BE PROVIDED WHEN A BUILDING PERMIT APPLICATION IS SUBMITTED. THE MINIMUM FINISHED FLOOR ELEVATIONS SHALL BE BASED ON CURRENT FEMA DATA. THE MINIMUM FLOOR ELEVATIONS SHALL BE STATED AS MEAN SEA LEVEL RATHER THAN RELATIVE BASED ON CITY OF DENTON DATUM OR N.G.S. 1983 DATUM.
6. THE LOCATION OF UNDERGROUND UTILITIES SHOWN HEREON ARE APPROXIMATE. NO EXCAVATION WAS PERFORMED.
7. PROPERTY OWNER IS RESPONSIBLE FOR THE MAINTENANCE OF THE PUBLIC ACCESS EASEMENT.
8. MINIMUM FINISHED FLOOR ELEVATION (FFE TO BE 18 INCHES ABOVE 100-YR WSEL).

NOTE: ELEVATIONS SHOWN HEREON ARE REFERENCED TO THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88) AND WERE CALCULATED BY APPLYING VERTICAL SHIFTS DERIVED FROM GEOID 2009 TO ELLIPSOID HEIGHTS CALCULATED FROM GPS/GNSS OBSERVATIONS REFERENCED TO THE NORTH AMERICAN DATUM OF 1983, 2011 ADJUSTMENT.

RECOMMENDED FOR APPROVAL

CHAIRPERSON, PLANNING AND ZONING COMMISSION	DATE
TOWN OF CROSS ROADS, TEXAS	
APPROVED FOR PREPARATION OF FINAL PLAT	
MAYOR, TOWN OF CROSS ROADS	DATE

OWNER'S CERTIFICATION

STATE OF TEXAS  
COUNTY OF DENTON

WHEREAS, DOZIER REAL ESTATE, LLC and FAYE M. BAILEY, are the owners of all that certain tract of land situated in the J. Bridges Survey, Abstract Number 36, Denton County, Texas and being all of a tract of land described in the deed from Faye M. Bailey and Don L. Bailey to Don L. Bailey to DOZIER REAL ESTATE, LLC as recorded in Document Number 2015-103831, Real Property Records of said County, and all of a tract of land described in the deed from Pilot Point National Bank to Faye M. Bailey as recorded in Volume 3015, Page 171, of said Records; the subject tract being more particularly described as follows:

BEGINNING at a capped iron rod found in the East line of US Highway 377 for the Southwest corner of a tract of land described in the deed to 3C Land Co., L.L.C., a Texas limited liability company, as recorded in Document Number 2006-25328, of said Records and the Northwest corner of said Document Number 2004-83560;

Thence South 87 degrees 53 minutes 25 seconds East with said common line along and near a fence a distance of 1826.89 feet to a 1/2" iron rod found for the common corner thereof;

Thence South 02 degrees 42 minutes 08 seconds East with said Bailey tracts along and near a fence a distance of 311.60 feet to a 1/2" iron rod found for the Southeast corner of said Volume 3015, Page 171;

Thence North 87 degrees 53 minutes 27 seconds West with the South line thereof a distance of 1849.22 feet to a 1/2" iron rod found for the Southwest corner thereof in the East line of said Highway;

Thence North 01 degrees 24 minutes 20 seconds East with said common line a distance of 310.55 feet to the PLACE OF BEGINNING and enclosing 13.10 acres of land more or less.

OWNER'S DEDICATION

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS:

THAT DOZIER REAL ESTATE, LLC and FAYE M. BAILEY DO HEREBY ADOPT THIS PRELIMINARY PLAT, DESIGNATING THE HEREIN DESCRIBED PROPERTY AS DOZIER REAL ESTATE ADDITION, AN ADDITION IN THE EXTRATERRITORIAL JURISDICTION OF THE TOWN OF CROSS ROADS, DENTON COUNTY, TEXAS AND DO HEREBY DEDICATE TO PUBLIC USE FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS, AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.



LEGEND

- R.O.W. = RIGHT-OF-WAY  
POB = POINT OF BEGINNING  
1/2" IRF = 1/2" IRON ROD FOUND  
CAP/IRS = CAPPED IRON ROD SET  
R.P.R.D.C.T. = REAL PROPERTY RECORDS DENTON COUNTY TEXAS  
D.R.D.C.T. = DEED RECORDS DENTON COUNTY TEXAS  
MIN. F.F.E. = MINIMUM FINISHED FLOOR ELEVATION  
WSEL = WATER SURFACE ELEVATION  
P.U.E. = PUBLIC UTILITY EASEMENT  
U.E. = UTILITY EASEMENT  
D.E. = DRAINAGE EASEMENT  
P.A.E., F.L.E. & U.E. = PUBLIC ACCESS, FIRELANE & UTILITY EASEMENTS
- = SURVEY LINE  
— = CENTERLINE OF ROAD

SURVEYOR:  
KAZ SURVEYING, INC.  
1720 WESTMINSTER DRIVE  
DENTON, TEXAS 76205  
PHONE: (940) 382-3446  
TBPLS FIRM #10002100

ENGINEER:  
GEES, INC.  
1621 Amanda Court  
Ponder, TX 76259  
GREG EDWARDS  
PHONE: (940)-482-2907  
TBPE FIRM # F-004550

OWNER:  
DOZIER REAL ESTATE, LLC  
P.O. BOX 822  
AUBREY, TX 76227  
PHONE: (940) - - -

OWNER:  
FAYE M. BAILEY  
4294 US HIGHWAY 377 S  
AUBREY, TX 76227  
PHONE: (940) - - -

**KAZ SURVEYING**

1720 WESTMINSTER  
DENTON, TX 76205  
(940) 382-3446  
JOB NUMBER: 160620-PP  
DRAWN BY: TK  
DATE: 1-13-2016  
R.P.L.S.  
KENNETH A. ZOLLINGER

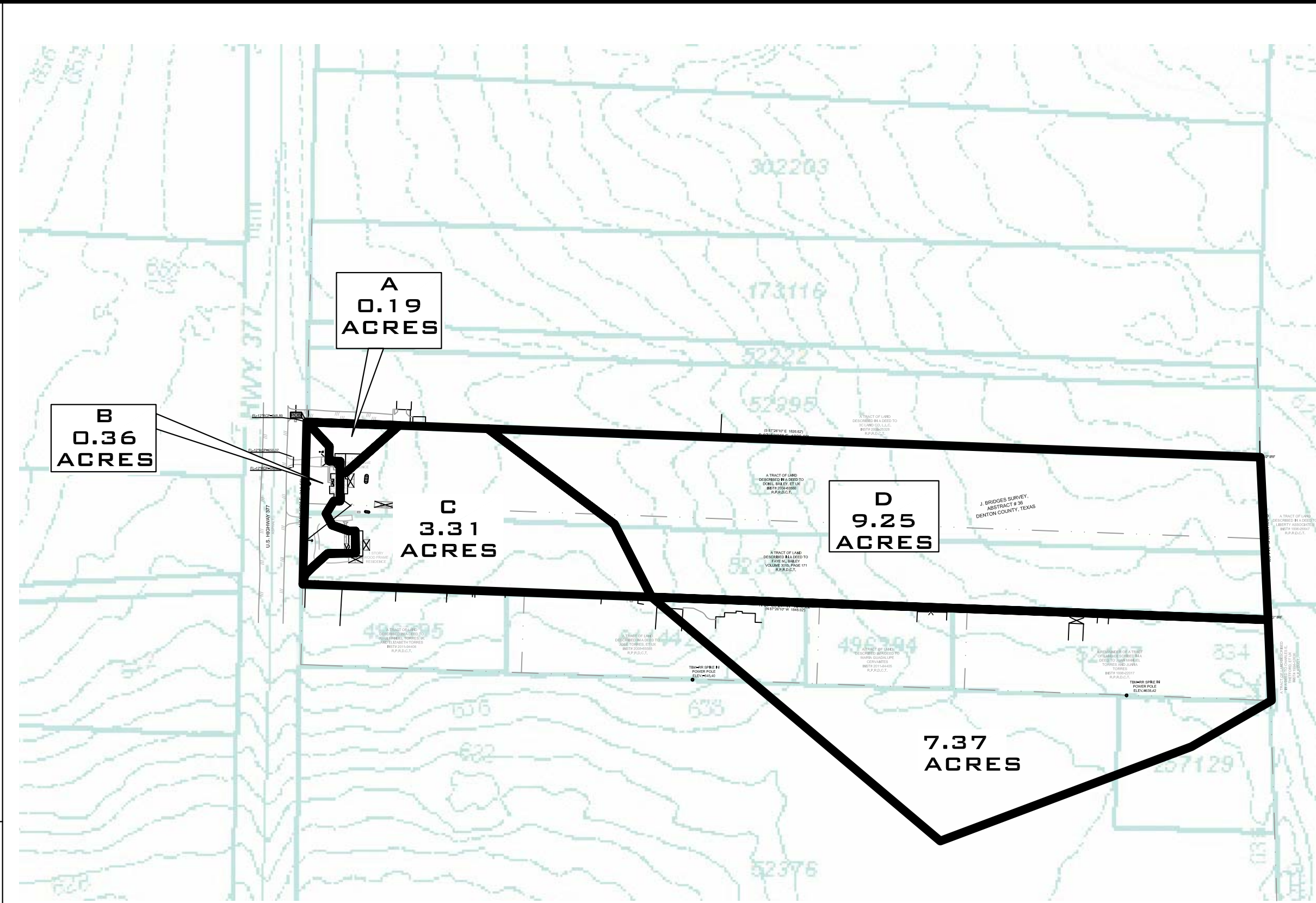
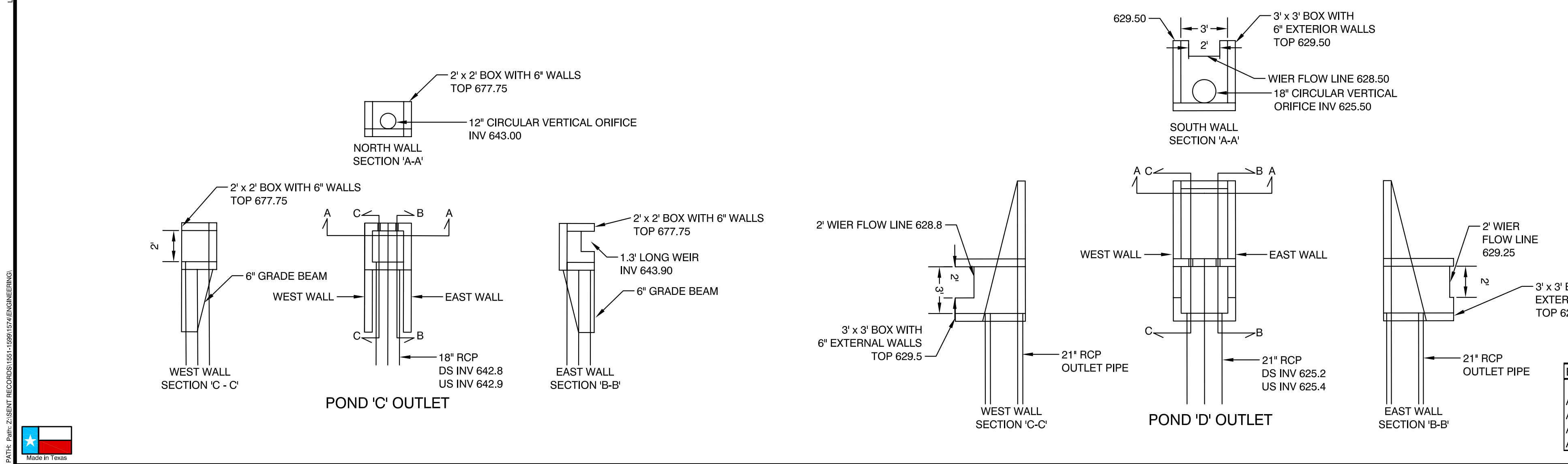
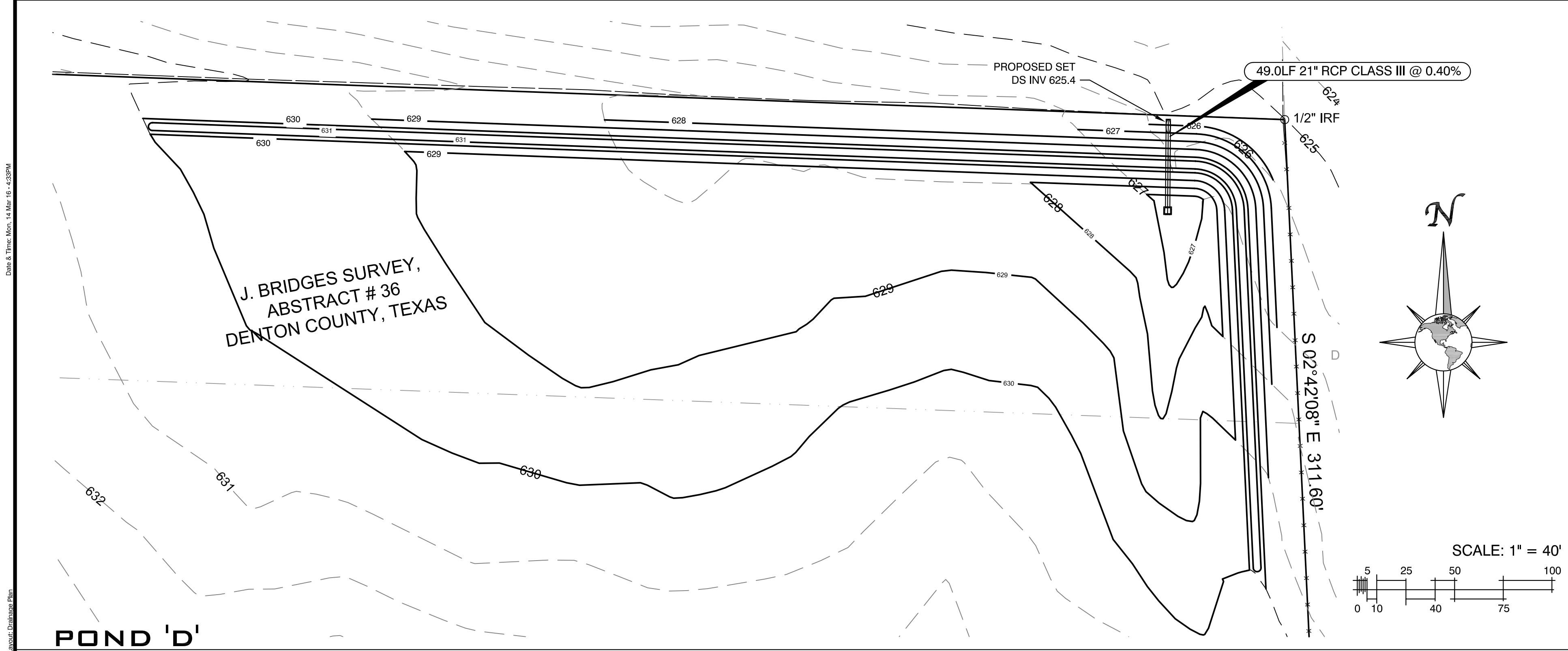
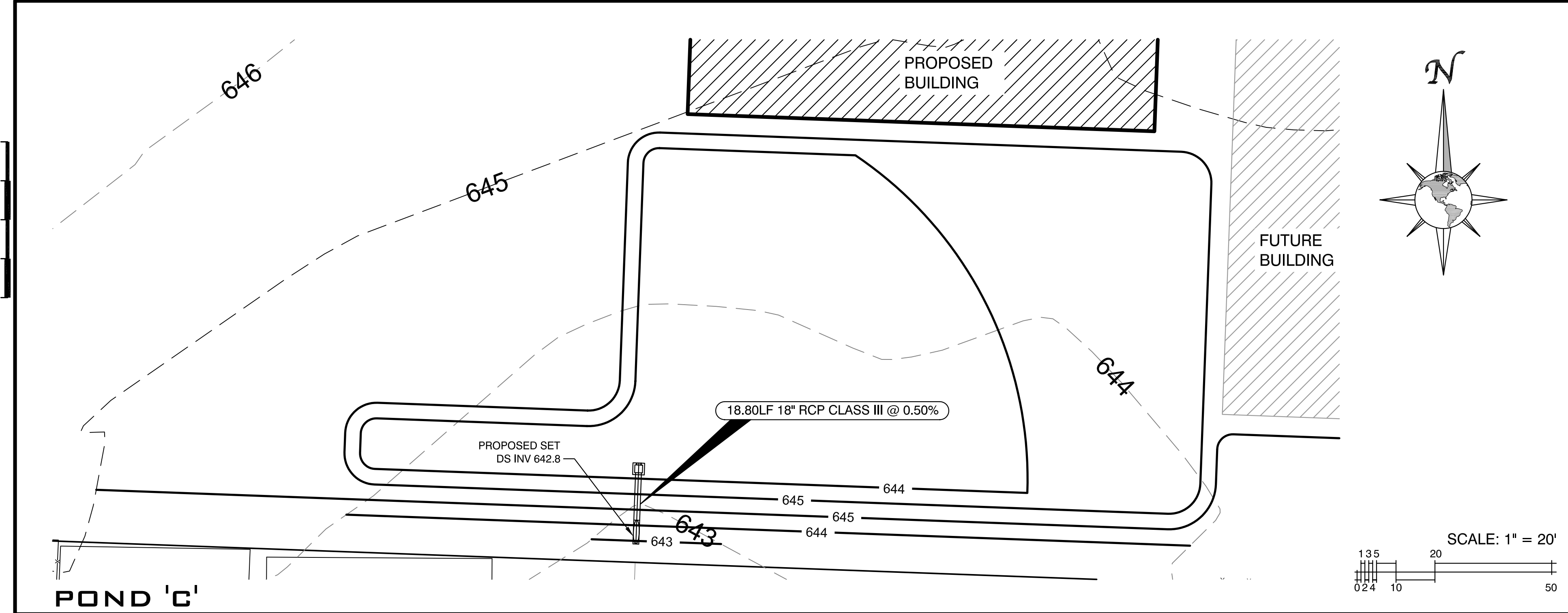
**PRELIMINARY PLAT  
LOT 1, BLOCK A  
DOZIER REAL ESTATE ADDITION**

BEING 13.10 ACRES IN THE  
J. BRIDGES SURVEY, ABSTRACT NUMBER 36,  
IN THE EXTRATERRITORIAL JURISDICTION OF THE TOWN OF  
CROSS ROADS, DENTON COUNTY, TEXAS

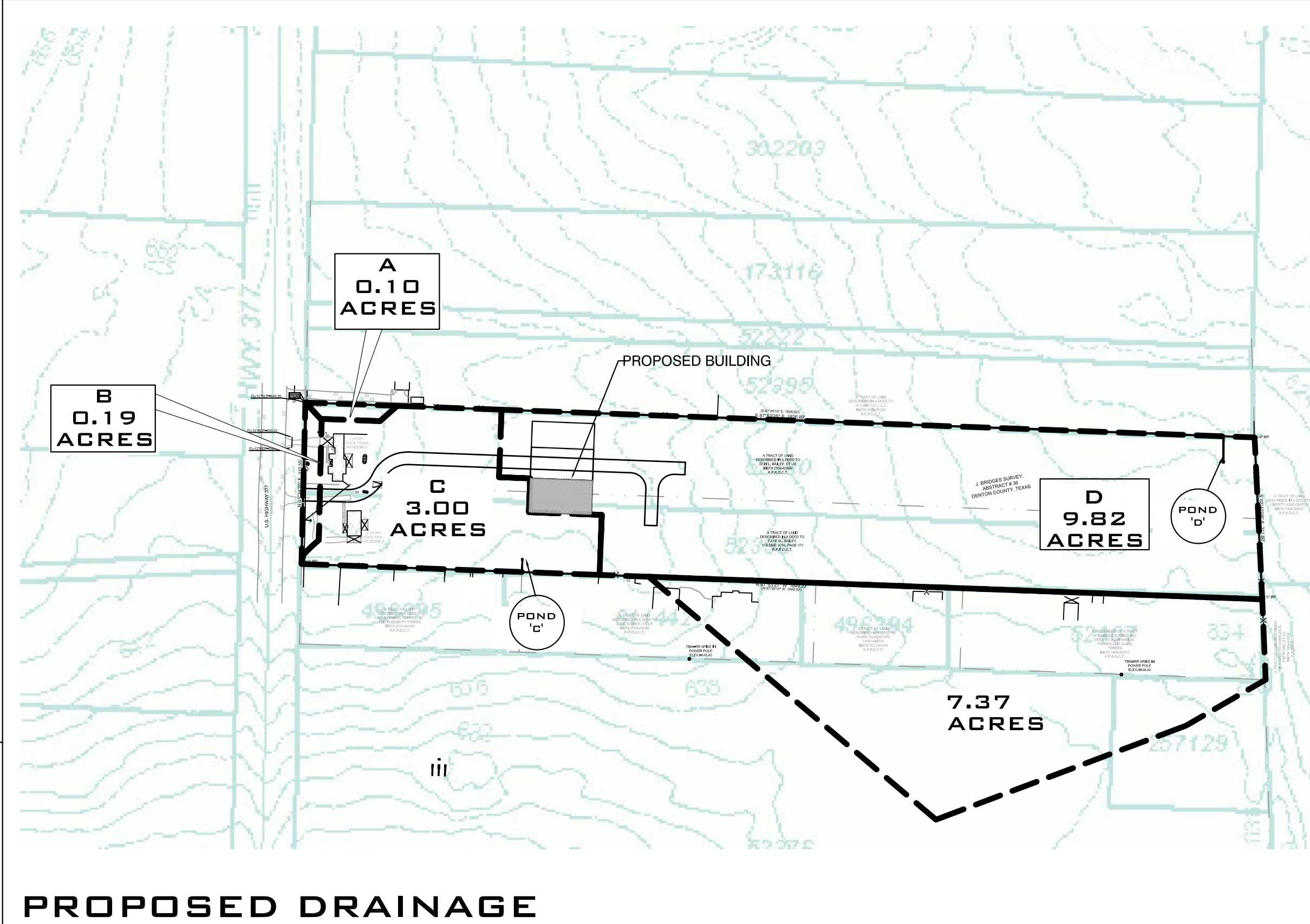
**RECEIVED**  
FEB 01 2016  
Town of Cross Roads

PRELIMINARY PLAT FOR REVIEW PURPOSES ONLY

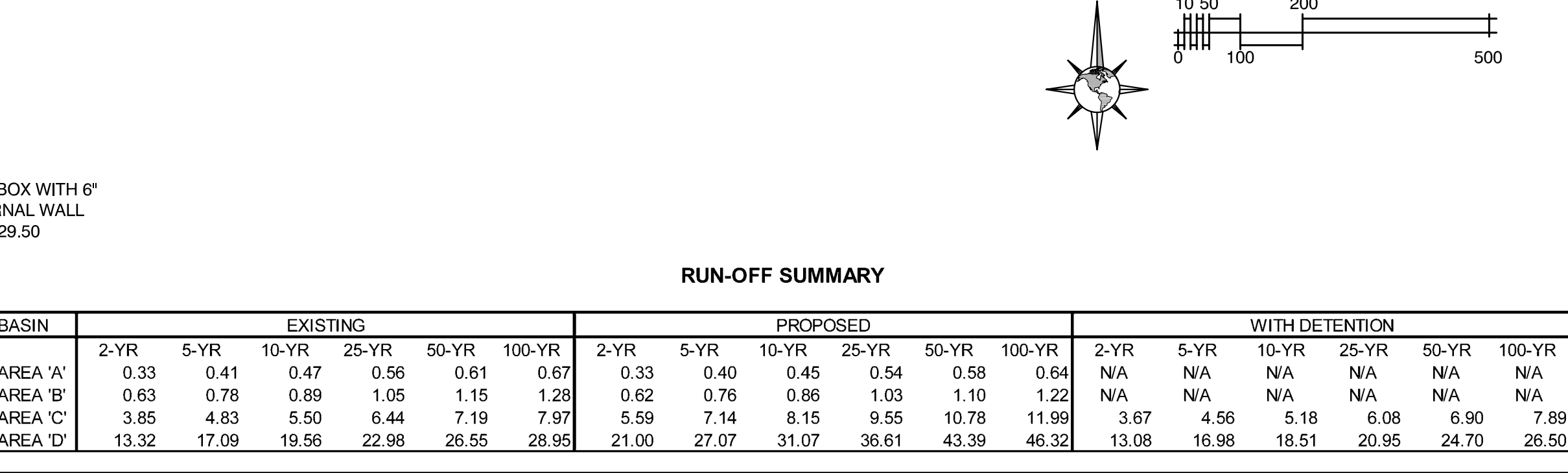




EXISTING DRAINAGE



PROPOSED DRAINAGE



DATE:  
11 MAR 2016

REVISION:  
DATE: 11 MAR 2016  
BY: GKE  
DESCRIPTION: 1. 11 MAR 2016  
2. 11 MAR 2016  
3. 11 MAR 2016  
4. 11 MAR 2016  
5. 11 MAR 2016  
6. 11 MAR 2016  
7. 11 MAR 2016  
8. 11 MAR 2016  
9. 11 MAR 2016  
10. 11 MAR 2016

**GREG EDWARDS ENGINEERING SERVICES, INC.**  
GREG EDWARDS, P.E.  
1621 AMANDA CT., PONDER, TX 76259  
P.940.482.2907 F.940.482.8214 www.gregus.com  
FIRM REGISTRATION # F-004550  
"ENGINEERING WHERE YOU LIVE"

STATE OF TEXAS  
COUNTY OF DENTON  
THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF  
PUBLIC INFORMATION AND IS NOT TO BE USED FOR CONSTRUCTION  
THIS PLAN PREPARED BY  
GREG EDWARDS, P.E.  
DATE: 11 MAR 2016

Drainage Plan

JOB NUMBER  
1574

Designed: GKE  
Drawn: rlb  
Checked: GKE

01  
OF  
01



RECEIVED

MAR 07 2016

Town of Cross Roads

TOWN OF CROSS ROADS  
PLATTING APPLICATION



DATE: MAR. 7, 2016

APPLICATION # 2016-0307-027

PROJECT: \_\_\_\_\_

Completed applications will be considered received on  
the due date specified on the yearly Submission Schedule.  
PLEASE VERIFY MEETING DATES.

TYPE OF PLAT

Preliminary  
Final

☒ \_\_\_\_\_  
☐ \_\_\_\_\_

Replat ☐ \_\_\_\_\_  
Administrative/Amending ☐ \_\_\_\_\_

PLEASE SPECIFY THE PRIMARY CONTACT

Land Owner Name BILL HENRY ALLINS

Signature Bill Henry Allins

Applicant Name RIK MEYER

Signature Rik Meyer

Project Contact Mailing Address

14673 MIDWAY RD #106  
ADDFON, TX 75001

Project Contact Phone 214.208.5697

Email RMEYER@AOL.COM

Proposed Project Name 2000 TRAP HILL STORAGE Location \_\_\_\_\_

Lot/Block 1/1

Abstract 662

DCAD ID R38010

W

Number of Lots Created 1

SUBMISSION DOCUMENTS

Fee \_\_\_\_\_

Map \_\_\_\_\_

Site Plan (Commercial) \_\_\_\_\_

Legal Description \_\_\_\_\_

List of Neighbors \_\_\_\_\_

Stamped/Addressed \_\_\_\_\_

Envelopes \_\_\_\_\_

Drawings (4 full, 2 half) \_\_\_\_\_

OTHER (Specify) \_\_\_\_\_

APPLICATION EXPLANATION

Explanation and Description of Request or Project

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Before submitting an application, the applicant should consult with the Town  
Administrator to discuss the feasibility of the request and any additional requirements.

# OWNER'S CERTIFICATE

STATE OF TEXAS I

COUNTY OF TARRANT I

WHEREAS, BILL HENRY AKINS, is the Owner of a 5.32-acre tract of land situated in the MARSELLA JONES SURVEY, ABSTRACT No. 662, Town of Cross Roads, Denton County, Texas, according to the deed thereof recorded in Document No. 97-0062854, Deed Records of Denton County, Texas (D.R.D.C.T.), and being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2-inch iron rod found near the southerly edge of the paved surface of Fishtrap Road for the northwesterly corner of said 5.32-acre tract:

THENCE South 87 degrees 18 minutes 13 seconds East, along the northerly line of said Bill Henry Akins tract, a distance of 188.25 feet to a 1/2-inch iron rod found at the northeasterly corner of said Bill Henry Akins tract, said point also being the northwesterly corner of a tract of land conveyed to Candace A. Pratt & Doreen M. Rue, according to the deed thereof recorded in Document No. 05-85482, D.R.D.C.T.:

THENCE South 01 degree 09 minutes 55 seconds West, along the common line of said Bill Henry Akins tract and said Candace A. Pratt & Doreen M. Rue tract, at a distance of 426.57 feet passing through the southwesterly corner of said Candace A. Pratt & Doreen M. Rue tract, said point also being the northwesterly corner of a tract of land conveyed to Melisa Akins, according to the deed thereof recorded in Document No. 97-0062852, D.R.D.C.T., thence along the common line of said Bill Henry Akins tract and said Melisa Akins Tract, for a total distance of 801.57 feet to a 1/2-inch iron rod found at the southeasterly corner of said Bill Henry Akins tract, said point also being the northeasterly corner of a tract of land conveyed to Mike Akins et ux Melva Akins, according to the deed thereof recorded in Document No. 03-23125, D.R.D.C.T.:

THENCE North 87 degrees 46 minutes 44 seconds West, along the common line of said Bill Henry Akins tract and said Mike Akins et ux Melva Akins tract, a distance of 346.81 feet to a steel fence corner found on the east line of a tract of land conveyed to Steve Bartel & Nancy Bartel, according to the deed thereof recorded in Document No. 95-0012685, D.R.D.C.T.:

THENCE North 01 degree 12 minutes 24 seconds East, along the westerly line of said Bill Henry Akins tract, a distance of 508.66 feet to a steel fence corner found:

THENCE South 87 degrees 58 minutes 25 seconds East, along the northerly line of said Bill Henry Akins tract, a distance of 158.00 feet to a steel fence corner found:

THENCE North 01 degrees 12 minutes 22 seconds East, along the westerly line of said Bill Henry Akins tract, a distance of 293.92 to the POINT OF BEGINNING AND CONTAINING 231,627 square feet or 5.32 acres of land, more or less.

BASIS OF BEARING is the State Plane Coordinate System, NAD 83, Texas North Central Zone 4202.

## SURVEYOR'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS: I, Siang W. Lim, a Registered Professional Land Surveyor in the State of Texas, do hereby certify that I have prepared this plat from an actual on the ground survey of the land, and that the corner monuments shown thereon were properly placed under my personal supervision in accordance with Platting Rules and Regulations of the Town of Cross Roads, Denton County, Texas.

## PRELIMINARY PLAT FOR REVIEW PURPOSES ONLY

Siang W. Lim, P.E., RPLS, CFM  
Texas RPLS No. 5322

Date: \_\_\_\_\_

STATE OF TEXAS I

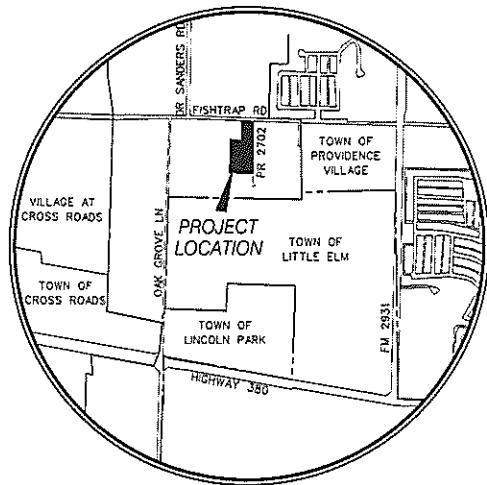
COUNTY OF DENTON I

BEFORE ME, the undersigned authority, a Notary Public in said county and state, on this day personally appeared Siang W. Lim, known to me the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

NOTARY PUBLIC in and for the STATE OF TEXAS

PRELIMINARY PLAT  
LOT 1, BLOCK 1  
FISHTRAP STORAGE ADDITION  
231,627 SQ. FT. OR 5.32 ACRES  
OUT OF THE  
MARSELLA JONES SURVEY, ABSTRACT NO. 662  
TOWN OF CROSS ROADS, DENTON COUNTY, TEXAS  
MARCH 7, 2016



VICINITY MAP  
NOT TO SCALE

0 25 50 100

SCALE: 1"=50'

## LEGEND:

I.R.F. IRON ROD FOUND  
I.R.S. IRON ROD SET  
D.R.D.C.T. DEED RECORDS OF DENTON COUNTY, TEXAS

664 EXISTING CONTOUR  
664 PROPOSED CONTOUR

## OWNER'S DEDICATION

That Bill Henry Akins ("Owner") does hereby adopt this plat designating the herein described property as FISHTRAP STORAGE ADDITION, LOT 1, BLOCK 1, an addition to the Town of Cross Roads, Texas (the "Town"), and does hereby dedicate to the Town:

(i) easements for the purposes shown on this plat and for the mutual benefit, use, and accommodation of all public utility entities including the Town providing services to the addition created hereby and desiring to use or using the same.

No buildings or structures shall be constructed or placed upon, or across the easements dedicated herein. The Town and public utility entities shall have the right to remove and keep removed all or parts of any buildings or structures which may in any way endanger or interfere with their respective easements.

This Plat approved subject to all platting ordinances, rules, regulations, and resolutions of the Town of Cross Roads, Texas.

WITNESS MY HAND at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

By: \_\_\_\_\_

BILL HENRY AKINS, OWNER

STATE OF TEXAS I

COUNTY OF DENTON I

BEFORE ME, the undersigned authority, a Notary Public in said county and state, on this day personally appeared Bill Henry Akins, known to me the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

NOTARY PUBLIC in and for the STATE OF TEXAS

## CERTIFICATE OF APPROVAL

Recommended for Approval

Chairperson, Planning and Zoning Commission  
Town of Cross Roads, Texas

Approved For Preparation of Final Plat

Mayor, Town of Cross Roads

Date

Date

## DEVELOPER

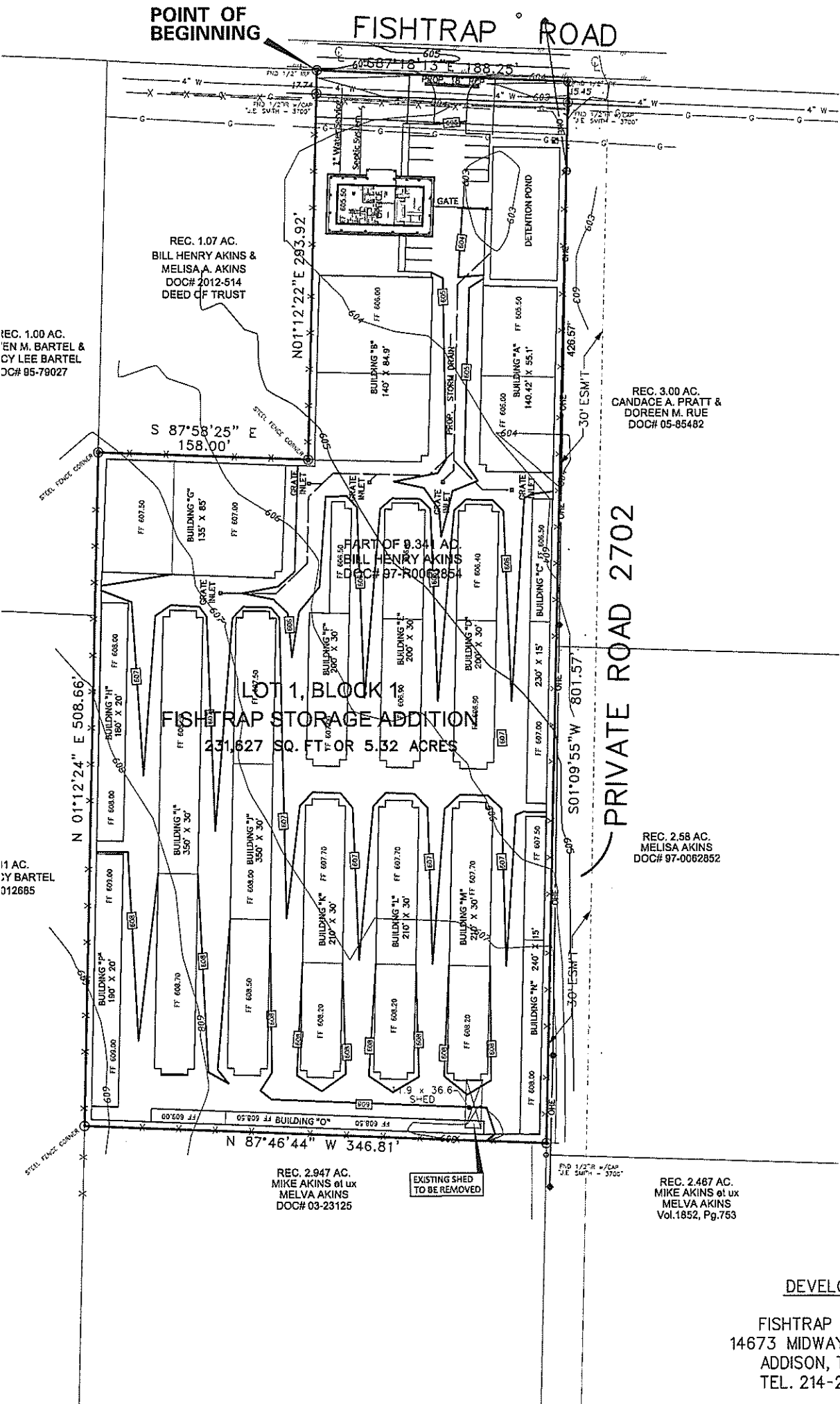
FISHTRAP STORAGE  
14673 MIDWAY ROAD, #106  
ADDISON, TX 75001  
TEL. 214-208-5697

## OWNER:

BILL HENRY AKINS  
1625 PRIVATE ROAD 2702  
AUBREY, TX 76227

## ENGINEER / LAND SURVEYOR:

**LIM** & ASSOCIATES, inc.  
engineering and surveying consultants  
TBPE Reg. F-3232, TBPLS Reg. 101236-00  
1112 N. Zang Boulevard, Suite 200  
Dallas, Texas 75203  
Tel. (214) 942-1888 • Fax (214) 942-9881  
E-mail: LimAssoc@aol.com  
Contact: Daniel Lim, 214-215-2418 cel.



**TOWN OF CROSS ROADS, TEXAS**

**PUBLIC WORKS CONSTRUCTION PROJECT**

**NAYLOR ROAD IMPROVEMENT PROJECT  
(MARTOP TO US380),**

**2016-03-11-01-BID,**

Quality Excavation



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## **Town of Cross Roads, Texas**

This Agreement is made by and between the Town of Cross Roads, Texas, a Texas municipality (hereinafter referred to as the "City") and Quality Excavation, (hereinafter referred to as the "Contractor") for construction of Naylor Road Improvement Project (Martop Road to US380), (hereinafter referred to as the "Project"), the Town and the Contractor hereby agreeing as follows:

### **ARTICLE I**

#### **THE CONTRACT AND THE CONTRACT DOCUMENTS**

##### **1.1 THE CONTRACT**

1.1.1 The contract between the Town and the Contractor, of which this agreement (sometimes referred to herein as the "Contract") is a part, consists of the Contract Documents. It shall be effective on the date this Agreement is executed by the last party to execute it.

##### **1.2. THE CONTRACT DOCUMENTS**

1.2.1 The Contract Documents consist of this agreement, the General Conditions, the Special Conditions, the Invitation to Bid, Requirements and Instructions to Bidders, the Specifications, the Drawings, the Shop Drawings, the Project Manual, all Change Orders and Field Orders issued hereafter, the addenda, exhibits and attachments thereto, any other amendments hereto executed by the parties hereafter, together with the following (if any):

##### **1.3 ENTIRE AGREEMENT**

1.3.1 This Contract, together with the Contractor's performance and payment bonds for the Project, all General Conditions, Special Conditions, Plans and Specifications, and Addenda attached thereto, constitute the entire and exclusive agreement between the Town and the Contractor with reference to the Project. Specifically, but without limitation, this Contract supersedes any bid documents and all prior written or oral communications, representations and negotiations, if any, between the Town and Contractor not expressly made a part hereof.

##### **1.4 NO PRIVACY WITH OTHERS**

1.4.1 Nothing contained in this Contract shall create, or be interpreted to create, privity or any other contractual agreement between the Town and any person or entity other than the Contractor.

##### **1.5 INTENT AND INTERPRETATION**

1.5.1 The intent of this Contract is to require complete, correct and timely execution of the Work. Any Work that may be required, implied or inferred by the Contract Documents, or any one or more of them, as necessary to produce the intended result shall be provided by the Contractor for the Contract Price.

1.5.2 This Contract is intended to be an integral whole and shall be interpreted as internally consistent. What is required by any one Contract Document shall be considered as required by the Contract.

1.5.3 When a word, term or phrase is used in this Contract, it shall be interpreted or construed, first, as defined herein; second, if not defined, according to its generally accepted meaning in the construction industry; and third, if there is no generally accepted meaning in the construction industry, according to its common and customary usage.

1.5.4 The word "Town" includes the Town of Cross Roads, Texas, a municipal corporation, and its public officials, officers, employees, agents and employees. The word "Contractor" includes the Contractor and its officers, employees, agents and representatives. The word "include", "includes", or "including", as used in this subparagraph and in this Contract, shall be deemed to be followed by the phrase, "without limitation".

1.5.5 The specification herein of any act, failure, refusal, omission, event, occurrence or condition as constituting a material breach of this Contract shall not imply that any other, non-specified act, failure, refusal, omission, event, occurrence or condition shall be deemed not to constitute a material breach of this Contract.

1.5.6 Words or terms used as nouns in this Contract shall be inclusive of their singular and plural forms, unless the context of their usage clearly requires a contrary meaning.

1.5.7 The Contractor shall have a continuing duty to read, carefully study and compare each of the Contract Documents, the Shop Drawings, the Product Data, and any Plans and Specifications, and shall give written notice to the Town of any inconsistency, ambiguity, error or omission which the Contractor may discover with respect to these documents before proceeding with the affected Work. The issuance, or the express or implied approval by the Town or the Engineer of the Contract Documents, Shop Drawings or Product Data, shall not relieve the Contractor of the continuing duties imposed hereby, nor shall any such approval be evidence of the Contractor's compliance with this Contract. The Town has requested the Engineer to only prepare documents for the Project, including the Drawings, Plans and Specifications for the Project, which are accurate, adequate, consistent, coordinated and sufficient for construction. HOWEVER, THE Town MAKES NO REPRESENTATION OR WARRANTY OF ANY NATURE WHATSOEVER TO THE CONTRACTOR CONCERNING SUCH DOCUMENTS. THE CONTRACTOR ASSUMES ALL RISK OF ERRORS, AMBIGUITIES AND INACCURACIES. By the execution hereof, the Contractor acknowledges and represents that it has received, reviewed and carefully examined such documents, has found them to be complete, accurate, adequate, consistent, coordinated and sufficient for construction, and that the Contractor has not, does not, and will not rely upon any representation or warranties by the Town concerning such documents as no such representation or warranties have been or are hereby made. Further, the Contractor represents and warrants that it has had a sufficient opportunity to inspect the Project site and assumes any and all responsibility for inadequacies or ambiguities in the plans, drawings or specifications as well as for latent conditions of the site where the work is to be performed.

1.5.8 As between numbers and scaled measurements on the Drawings and in the Design, the numbers shall govern, as between larger scale and smaller scale drawings, the larger scale shall govern.

1.5.9 Neither the organization of any of the Contract Documents into divisions, sections, paragraphs, articles, (or other categories), nor the organization or arrangement of the Design, shall control the Contractor in dividing the Work or in establishing the extent or scope of the Work to be performed by Subcontractors.

## **1.6 OWNERSHIP OF CONTRACT DOCUMENTS**

1.6.1 The Contract Documents, and each of them individually and collectively, shall remain the property of the Town. The Contractor shall have the right to keep one record set of the Contract Documents upon completion of the Project; provided, however, that in no event shall Contractor use, or permit to be used, any or all of such Contract Documents on other projects without the Town's prior written authorization.

## **ARTICLE II**

### **THE WORK**

2.1 The Contractor shall perform all of the Work required, implied or reasonably inferable from this Contract.

#### **2.2 WORK**

2.2.1 The term "Work" shall mean whatever is done by or required of the Contractor to perform and complete its duties under this Contract, including the following: construction of the whole or a designated part of the Project; furnishing of any required surety bonds and insurance, and the provision or furnishing of labor, supervision, services, materials, supplies, equipment, fixtures, appliances, facilities, tools, transportation, storage, permits and licenses required of the Contractor, power, water, fuel, heat, light, cooling and all other utilities as required by this Contract. The Work to be performed by the Contractor is generally described as follows:

Approximate quantities for Naylor Road Improvement Project (Martop Road to US380) include [all items on attachment A] and other miscellaneous improvements as shown on the plans and in accordance with the specifications.



2.2.2 The Contractor shall be responsible for paying for and procuring all materials and labor and furnishing all services necessary or appropriate for the full performance of the Work and the for the full completion of the Project. All materials shall be new and materials and workmanship shall be of good quality. Upon request, the Contractor shall furnish satisfactory proof of the type, kind, and quality of materials.

## ARTICLE III

### CONTRACT TIME

#### 3.1 SUBSTANTIAL COMPLETION

3.1.1 "Substantial Completion" shall mean that stage in the progression of the Work when the Work is sufficiently complete in accordance with this Contract that the Town can enjoy beneficial use or occupancy of the Work and can utilize the Work for its intended purpose, even though minor miscellaneous work and/or adjustment may be required.

#### 3.2 TIME

3.2.1 The Contractor shall commence the Work within 10 days of receipt of a written Notice to Proceed, and shall achieve Substantial Completion of the Work no later than **203 (two hundred and three)** calendar days from the date specified in the Notice to Proceed. The term "calendar days" shall mean any and all days of the week or month, no days being excepted. The number of calendar days from the date on which the Work is permitted to proceed, through the date set forth for Substantial Completion, shall constitute the Contract Time" and the "scheduled completion date." The execution of this Contract by the Contractor constitutes an agreement that adequate time has been allotted for this Contract, given the Contract Price.

3.2.2 Work may proceed on any day of the week, including weekends, and at any time of the day. However, work shall not occur on such days or at such times as, in the Town's or Engineer's discretion, may be a violation of noise or environmental regulations or ordinances, or when the presence of workers, equipment or materials may create an abnormally hazardous condition.

3.2.3 The Contractor shall submit and comply with construction schedules establishing completion timelines and deadlines for each component of the Project. Construction schedules shall be submitted to and approved by the Engineer and the Town on a regular basis as required by the Contract Documents. If no reference is made to construction schedules in the Contract Documents, then construction schedules shall be submitted with each Application for Payment.

#### 3.3 TIME IS OF THE ESSENCE

3.3.1 The scheduled completion date is based on public necessity. The scheduled completion date is factored into and is a material component of the Contract Price. All limitations of time set forth in the Contract Documents are of the essence of this Contract.

3.3.2 TIME IS OF THE ESSENCE IN THE PERFORMANCE OF THE WORK AND THE COMPLETION OF THE PROJECT ON OR BEFORE THE SCHEDULED COMPLETION DATE. THE SCHEDULED COMPLETION DATE IS A DEADLINE. THE Town EMPLOYS A ZERO-TOLERANCE POLICY REGARDING THE TIME FOR COMPLETION. The time for completion is an essential and material term of this Contract and the Contractor's failure to achieve substantial completion on the date stated herein, to comply with work schedules, or achieve milestones in approved construction schedules, shall be a material breach and default of this Contract.

3.3.3 The Town will assess liquidated damages for late or untimely performance and may, at the Town's sole option, elect to allow Contractor to continue with the Work, or may declare Contractor to be in breach and default of the Contract and order Contractor to remove all equipment and personnel from the work site. All remedies for Contractor's late performance shall be nonexclusive and cumulative without waiver of any other, and the Town's election of one shall not preclude the Town from pursuing any other.

3.3.4 It is contemplated by the parties that the progress of the Work may be delayed by certain conditions beyond the control of the parties; these delays have been contemplated by the parties and considered in the time allotted for performance specified herein and in the contract price and includes, but is not limited to delays occasioned on account of adverse weather, temporary unavailability

of materials, shipment delays, and the presence and potential interference of other contractors or of utilities that may be performing work at the Project site unrelated to this Contract. These delays have been considered and included in the determination of the scheduled completion date and the Contract Price.

### **3.4 LIQUIDATED DAMAGES; EARLY COMPLETION BONUS**

3.4.1 The Contractor shall pay the Town the sum of **\$870.00** per day for each and every calendar day of unexcused delay in achieving Substantial Completion beyond the date set forth herein for Substantial Completion of the Work. Any sums due and payable hereunder by the Contractor shall be payable, not as a penalty, but as liquidated damages representing an estimate of delay damages likely to be sustained by the Town, estimated at or before the time of executing this Contract. When the Town reasonably believes that Substantial Completion will be inexcusably delayed, the Town shall be entitled, but not required, to withhold from any amounts otherwise due the Contractor an amount then believed by the Town to be adequate to recover liquidated damages applicable to such delays. If and when the Contractor overcomes the delay in achieving Substantial Completion, or any part thereof, for which the Town has withheld payment, the Town shall promptly release to the Contractor those funds withheld, but no longer applicable, as liquidated damages. If the Contractor has submitted a Statement of Delay with the appropriate Application for Payment as required by Subparagraph 5.2.3, and/or has complied with the notice and Change Order requirements of this Contract, the Engineer shall have sole discretion to determine whether a delay is excused or unexcused and the Engineer's determination thereof shall be final and binding on the parties.

3.4.2 In the event that the Contractor achieves certification by the Engineer of Final Completion prior to 203 Calendar days from the date specified in the Notice to Proceed, the Town shall pay to the Contractor the sum of **\$1000.00** per day for each calendar day that Final Completion is certified in advance of the scheduled Final Completion date, as that date may be modified by written change order. However, early completion bonuses shall not, in the aggregate, exceed the total sum of **\$100,000.00**. Any reduction in the scope of work, evidenced by

written change order, shall commensurately reduce the Contract Time.

### **3.5 NO DAMAGES FOR DELAY; NO BACK-CHARGES; DAMAGE WAIVER**

3.5.1 No claim shall be made by the Contractor to the Town, and no damages, costs or extra compensation shall be allowed or paid by the Town to the Contractor for any delay or hindrance from any cause in the progress or completion of the Work or this Contract. The Contractor's sole remedy in the event of any delay or hindrance, regardless of cause, shall be to request time extensions by written change orders as provided for hereinafter. The failure to seek or obtain a change order for time extension shall be deemed a waiver thereof and Contractor shall be regarded as having made a determination that the delay will not affect the completion of the Work. Should the Contractor be delayed by an act of the Town, or should the Town order a stoppage of the Work for sufficient cause unrelated to any act or omission of the Contractor, an extension of time shall be granted by the Town by Change Order upon written application, which extension shall not be unreasonably denied, to compensate for the delay.

3.5.2 The Town shall have the authority to suspend the Work wholly or in part for such period or periods of time as it may deem appropriate due to unsuitable conditions considered unfavorable for the proper prosecution of the Work or for the failure of the Contractor to carry out instructions from the Town or Town's representative. During any period in which the Work is stopped or during which any of the Work is not actively in progress for any reason, Contractor shall properly protect the site and the Work from damage, loss or harm. The Contractor shall not be compensated for periods of delay caused by a suspension of the work by the Town. If work is suspended due to unsuitable conditions through no fault of the Contractor, an extension of time shall be granted by the Town by Change Order upon written application, which extension shall not be unreasonably denied, to compensate for the delay.

3.5.3 The Contractor shall not have or assert any claim against the Town for damages or back-charges of any kind for any reason, including but not limited to claims for Extra Work, damages, economic loss, additional costs, unknown latent site conditions, and refusals by the Town to grant extensions of time, unless supported and authorized by a written Change Order or separate agreement signed by all parties. The Contractor, in entering into this Contract, hereby



unless supported and authorized by a written Change Order or separate agreement signed by all parties. The Contractor, in entering into this Contract, hereby waives, releases, quitclaims, discharges and holds harmless the Town from and against any and all claims, damages, liabilities and losses, save and except those arising under Paragraph 12.1 of this Contract.

## **ARTICLE IV**

### **CONTRACT PRICE**

#### **4.1 THE CONTRACT PRICE**

4.1.1 The Town shall pay, and the Contractor shall accept, as full and complete payment for all of the Work required herein, the fixed sum of

**\$/3,524,530.25/.**

The sum set forth in this Paragraph 4.1 shall constitute the Contract Price which shall not be modified except by written Change Order as provided in this Contract, or the assessment of liquidated damages or the award of an early completion bonus.

## **ARTICLE V**

### **PAYMENT OF THE CONTRACT PRICE**

#### **5.1 SCHEDULE OF VALUES**

5.1.1 The Schedule of Values, submitted to and accepted by the Town and Engineer at the time of the Contractor's bid, allocates the Contract Price to the various portions of the Work. The Contractor's Schedule of Values shall have been prepared, or at the Town's or Engineer's request shall be amended prior to the commencement of construction, in such form, with such detail, and supported by such data as the Engineer or the Town may require to substantiate its accuracy. The Contractor shall not imbalance its Schedule of Values nor artificially inflate any element thereof. The violation of this provision by the Contractor shall constitute a material breach of this Contract. The Schedule of Values shall be used only as a basis for the Contractor's Applications for Payment and shall only constitute such basis after it has been acknowledged and accepted in writing by the Engineer and the Town.

#### **5.2 PAYMENT PROCEDURE**

5.2.1 The Town shall pay the Contract Price to the Contractor as provided below.

5.2.2 PROGRESS PAYMENTS - Based upon the Contractor's Applications for Payment submitted to the Engineer and upon Certificates for Payment subsequently issued to the Town by the Engineer, the Town shall make progress payments to the Contractor on account of the Contract Price.

5.2.3 APPLICATION FOR PAYMENT - On or before the 25th day of each month after commencement of the Work, the Contractor shall submit an Application for Payment for the period ending the 15th day of the month to the Engineer in such form and manner, and with such supporting data and content, as the Town or the Engineer may require. The Contractor may request payment for that portion of the Contract Price properly allocable to Contract requirements properly provided and to labor, materials and equipment properly incorporated in the Work, less retainage and less the total amount of previous payments received from the Town. Such Application for Payment shall be signed by the Contractor and shall constitute the Contractor's representation that the Work has progressed to the level for which payment is requested in accordance with the Schedule of Values, that the Work has been properly installed or performed in full compliance with this Contract, and that the Contractor knows of no reason why payment should not be made as requested. Thereafter, the Engineer will review the Application for Payment and may also review the Work at the Project site or elsewhere to determine whether the quantity and quality of the Work is as represented in the Application for Payment and is as required by this Contract. The Engineer shall determine and certify to the Town the amount properly owing to the Contractor. The Town shall make partial payments on account of the Contract Price to the Contractor within thirty (30) days following the Engineer's receipt and approval of each Application for Payment. The amount of each partial payment shall be the amount certified for payment by the Engineer less such amounts, if any, otherwise owing by the Contractor to the Town or which the Town shall have the right to withhold as authorized by this Contract. The Engineer's certification of the Contractor's Application for Payment shall not preclude the Town from the exercise of any of its rights as set forth in Paragraph 5.3 hereinbelow.

5.2.4 STATEMENT OF DELAY - Each Application for Payment shall include a Statement of Delay showing the number of days lost due to inclement weather, conflicts with other Town contractors, utilities, or design specifications, or other proper reasons. The failure to submit the Statement of Delay shall be a waiver of any claim for additional days or extensions of the scheduled completion date.

5.2.5 RETAINAGE - If the Contract Price set forth in Subparagraph 4.1.1 exceeds \$400,000, the Town shall withhold retainage of ten (10) percent from each progress payment to secure performance of the Contract and shall deposit in an interest-bearing account that portion of the retainage withheld that exceeds five (5) percent of the progress payment. If a different percentage is set forth in the Invitation to Bid, then that percentage shall apply.

5.2.6 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Town when installed at the Project site, regardless of the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which payments have been received from the Town shall be free and clear of liens, claims, security interest or other encumbrances in favor of the Contractor or any other person or entity whatsoever.

5.2.7 The Contractor shall promptly pay each Subcontractor out of the amount paid to the Contractor on account of such Subcontractor's Work, the amount to which such Subcontractor is entitled. In the event the Town becomes informed that the Contractor has not paid a Subcontractor as herein provided, the Town shall have the right, but not the duty, to issue future checks in payment to the Contractor of amounts otherwise due hereunder naming the Contractor and such Subcontractor as joint payees. Such joint check procedure, if employed by the Town, shall create no rights in favor of any person or entity beyond the right of the named payees to payment of the check and shall not be deemed to commit the Town to repeat the procedure in the future.

5.2.8 No progress payment, nor any use or occupancy of the Project by the Town, shall be interpreted to constitute an acceptance of any Work not in strict compliance with this Contract.

### 5.3 WITHHELD PAYMENT

5.3.1 The Town may decline to make payment, may withhold funds, and, if necessary, may demand the return of some or all of the amounts previously paid to the Contractor, to protect the Town from loss because of:

- (a) defective Work not remedied by the Contractor or, in the opinion of the Town, likely to be remedied by the Contractor;
- (b) claims of third parties against the Town or the Town's property;
- (c) failure by the Contractor to pay Subcontractors or others in a prompt and proper fashion;
- (d) evidence that the balance of the Work cannot be completed in accordance with the Contract for the unpaid balance of the Contract Price,
- (e) evidence that the Work will not be completed in the time required for substantial or final completion (final completion meaning the full and final completion of all work called for by this Contract and final acceptance by the Engineer and the Town);
- (f) persistent failure to carry out the Work in accordance with the Contract;
- (g) damage to the Town or a third party to whom the Town is, or may be, liable.
- (h) failure to submit an updated project schedule in accordance with Subparagraph 3.2.3.
- (i) failure to submit record drawings in accordance with Subparagraph 7.9.1.

In the event that the Town makes written demand upon the Contractor for amounts previously paid by the Town as contemplated in this Subparagraph 5.3.1, the Contractor shall promptly comply with such demand. The Town shall have no duty to third parties to withhold payment to the Contractor and shall incur no liability for a failure to withhold funds.

#### **5.4 UNEXCUSED FAILURE TO PAY**

5.4.1 If within twenty (20) days after the date established herein for payment to the Contractor by the Town, the Town, without cause or basis hereunder, fails to pay the Contractor any amount then due and payable to the Contractor, then the Contractor may after ten (10) additional days' written notice to the Town and the Engineer, and without prejudice to any other available rights or remedies it may have, stop the Work until payment of those amounts due from the Town have been received. Late payments shall not accrue interest or other late charges.

#### **5.5 CERTIFICATE OF SUBSTANTIAL COMPLETION**

5.5.1 When the Contractor believes that the Work is substantially complete, the Contractor shall submit to the Engineer a list of items to be completed or corrected. When the Engineer and the Town on the basis of an inspection determine that the Work is in fact substantially complete, the Engineer will prepare a Certificate of Substantial Completion which shall establish the date of Substantial Completion, shall state the responsibilities of the Town and the Contractor for Project security, maintenance, heat, utilities, damage to the Work, and insurance, and shall fix the time within which the Contractor shall complete the items listed therein. In no event, however, shall the date of Final Completion be delayed. Guarantees required by the Contract shall commence on the date of Substantial Completion of the Work; however, the maintenance bond required herein, and the assurances given thereunder, shall commence on and from the date of final acceptance of the work by the Town. The Certificate of Substantial Completion shall be submitted to the Town and the Contractor for their written acceptance of the responsibilities assigned to them in such certificate.

Upon Substantial Completion of the Work, and execution by both the Town and the Contractor of the Certificate of Substantial Completion, the Town shall pay the Contractor for all work completed to date, less retainage.

#### **5.6 COMPLETION AND FINAL PAYMENT**

5.6.1 When all of the Work is finally complete and the Contractor is ready for a final inspection, it shall notify the Town and the Engineer thereof in writing. Thereupon, the Engineer will make final inspection of the Work and, if the Work is complete

in full accordance with this Contract and this Contract has been fully performed, the Engineer will promptly issue a final Certificate for Payment certifying to the Town that the Project is complete and the Contractor is entitled to the remainder of the unpaid Contract Price (including retainage and the interest accrued on the retainage in excess of five (5) percent if the Contract Price is in excess of \$400,000), plus an early completion bonus, if any, less any amount withheld pursuant to this Contract. If the Engineer is unable to issue its final Certificate for Payment and is required to repeat its final inspection of the Work, the Contractor shall bear the cost of such repeat final inspection(s) which cost may be deducted by the Town from the Contractor's final payment.

5.6.1.1 If the Contractor fails to achieve final completion within the time fixed therefor by the Engineer in its Certificate of Substantial Completion, the Contractor shall pay the Town the sum set forth hereinabove as liquidated damages per day for each and every calendar day of unexcused delay in achieving final completion beyond the date set forth herein for final completion of the Work. Any sums due and payable hereunder by the Contractor shall be payable, not as a penalty, but as liquidated damages representing an estimate of delay damages likely to be sustained by the Town, estimated at or before the time of executing this Contract. When the Town reasonably believes that final completion will be inexcusably delayed, the Town shall be entitled, but not required, to withhold from any amounts otherwise due the Contractor an amount then believed by the Town to be adequate to recover liquidated damages applicable to such delays. If and when the Contractor overcomes the delay in achieving final completion, or any part thereof, for which the Town has withheld payment, the Town shall promptly release to the Contractor those funds withheld, but no longer applicable, as liquidated damages. Liquidated damages shall be deducted first from any earned early completion bonus, then from any sums otherwise due to the Contractor.

5.6.2 The Contractor shall not be entitled to final payment unless and until it submits to the Engineer its affidavit that all payrolls, invoices for materials and equipment, and other liabilities connected with the Work for which the Town, or the Town's property might be responsible, have been fully paid or otherwise satisfied; releases and waivers of lien from all Subcontractors of the Contractor and of any and all other parties required by the Engineer or the Town; consent of Surety, if any, to final payment. If

any third party fails or refuses to provide a release of claim or waiver of lien as required by the Town, the Contractor shall furnish a bond satisfactory to the Town to discharge any such lien or indemnify the Town from liability.

5.6.3 The Town shall make final payment of all sums due the Contractor within thirty (30) days of the Engineer's execution of a final Certificate for Payment.

5.6.4 Acceptance of final payment shall constitute a waiver of all claims against the Town by the Contractor except for those claims previously made in writing against the Town by the Contractor, pending at the time of final payment, and identified in writing by the Contractor as unsettled at the time of its request for final payment.

5.6.5 Other than interest on retainage in excess of 5% under Paragraph 5.2.5, under no circumstances shall Contractor be entitled to receive interest on any payments or monies due Contractor by the Town, whether the amount on which the interest may accrue is timely, late, wrongfully withheld, or an assessment of damages of any kind.

## **ARTICLE VI**

### **THE Town**

#### **6.1 INFORMATION, SERVICES AND THINGS REQUIRED FROM TOWN**

6.1.1 The Town shall furnish to the Contractor, at the time of executing this Contract, any and all written and tangible material in its possession concerning conditions below ground at the site of the Project. Such written and tangible material is furnished to the Contractor only in order to make complete disclosure of such material and for no other purpose. By furnishing such material, the Town does not represent, warrant, or guarantee its accuracy either in whole, in part, implicitly or explicitly, or at all, and shall have no liability therefor. The Town shall also furnish surveys, legal limitations and utility locations (if known), and a legal description of the Project site.

6.1.2 Excluding permits and fees normally the responsibility of the Contractor, the Town shall obtain all approvals, easements, and the like required for construction and shall pay for necessary assessments and charges required for construction,

use or occupancy of permanent structures or for permanent changes in existing facilities.

6.1.3 The Town shall furnish the Contractor, free of charge, two copies of the Contract Documents for execution of the Work.

#### **6.2 RIGHT TO STOP WORK**

6.2.1 If the Contractor persistently fails or refuses to perform the Work in accordance with this Contract, if the Contractor fails to meet milestones set forth in approved construction schedules, if the Town has sufficient reason to believe that the Contractor is not and will not complete the Project by the scheduled completion date, or if the best interests of the public health, safety or welfare so require, the Town may order the Contractor to stop the Work, or any described portion thereof, until the cause for stoppage has been corrected, no longer exists, or the Town orders that Work be resumed. In such event, the Contractor shall immediately obey such order.

#### **6.3 CITY'S RIGHT TO PERFORM WORK**

6.3.1 If the Contractor's Work is stopped by the Town under Paragraph 6.2, and the Contractor fails within seven (7) days of such stoppage to provide adequate assurance to the Town that the cause of such stoppage will be eliminated or corrected, then the Town may, without prejudice to any other rights or remedies the Town may have against the Contractor, proceed to carry out the subject Work. In such a situation, an appropriate Change Order shall be issued deducting from the Contract Price the cost of correcting the subject deficiencies, plus compensation for the Engineer's additional services and expenses necessitated thereby, if any. If the unpaid portion of the Contract Price is insufficient to cover the amount due the Town, the Contractor shall pay the difference to the Town.

## **ARTICLE VII**

### **THE CONTRACTOR**

#### **7.1 MUST FOLLOW CONTRACT**

7.1.1 The Contractor shall perform no part of the Work at any time without adequate Contract Documents or, as appropriate, approved Shop Drawings, Product Data or Samples for such portion of the Work. If the Contractor performs any of the



Work knowing it involves a recognized error, inconsistency or omission in the Contract Documents without such notice to the Engineer, the Contractor shall bear responsibility for such performance and shall bear the cost of correction. The Contractor shall perform the Work strictly in accordance with this Contract

## 7.2 USE OF WEB-BASED PROJECT MANAGEMENT SYSTEM

7.2.1 The Contractor shall utilize the Town's Web-based project Management system, "Rowlett Manager" for documentation. Notwithstanding, the use of this system shall not supersede the Contractor's obligation to provide any written notice required under this Contract. The obligation to utilize "Rowlett Manager" may be waived by the Town.

## 7.3 PROSECUTION OF WORK

7.3.1 The Contractor shall supervise and direct the Work using the Contractor's best skill, effort and attention. The Contractor shall be responsible to the Town for any and all acts or omissions of the Contractor, its employees and others engaged in the Work on behalf of the Contractor.

7.3.2 The Contractor shall give adequate attention to the faithful prosecution of the Work and the timely completion of this Contract, with authority to determine the manner and means of performing such Work, so long as such methods insure timely completion and proper performance.

7.3.3 The Contractor shall exercise all appropriate means and measures to insure a safe and secure jobsite in order to avoid and prevent injury, damage or loss to persons or property.

7.3.4 The Town will not interfere with the Contractor's manner and means of performing the Work. However, the Town's insistence on strict compliance with the Contract shall not be regarded as an interference with the Contractor's manner and means. In the event that any part of the Work is not in strict compliance with the Contract, the Contractor is and shall be estopped from claiming any interference by the Town or Engineer with the Contractor's manner and means of performing that part of the Work.

## 7.4 WARRANTY

7.4.1 The Contractor warrants to the Town that all labor furnished to progress the Work under this Contract will be competent to perform the tasks undertaken, that the product of such labor will yield only first-class results, that materials and equipment furnished will be of good quality and new unless otherwise permitted by this Contract, and that the Work will be of good quality, free from faults and defects and in strict conformance with this Contract. All Work not conforming to these requirements may be considered defective. THE CONTRACTOR WARRANTS AND GUARANTIES THAT IT SHALL COMPLETE THE WORK AND ACHIEVE SUBSTANTIAL COMPLETION BY THE SCHEDULED COMPLETION DATE, STRICTLY IN ACCORDANCE WITH THIS CONTRACT. DEFECTIVE WORK OR MATERIALS SHALL BE FIXED, REPAIRED OR REPLACED FREE OF CHARGE OR COST TO THE Town.

## 7.5 PERMITS; FEES; LICENSES

The Contractor shall obtain and pay for all permits, fees and licenses necessary and ordinary for the Work. The Contractor shall comply with all lawful requirements applicable to the Work and shall give and maintain any and all notices required by applicable law pertaining to the Work.

## 7.6 SUPERVISION

7.6.1 The Contractor shall employ and maintain at the Project site only competent supervisory personnel. Absent written instruction from the Contractor to the contrary, the superintendent shall be deemed the Contractor's authorized representative at the site and shall be authorized to receive and accept any and all communications from the Town or the Engineer.

7.6.2 Key supervisory personnel assigned by the Contractor to this Project are as follows:

NAME	FUNCTION
_____	_____
_____	_____
_____	_____

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So long as the individuals named above remain actively employed or retained by the Contractor, they shall perform the functions indicated next to their names unless the Town agrees to the contrary in writing. In the event one or more individuals not listed above subsequently assume one or more of those functions listed above, the Contractor shall be bound by the provisions of this Subparagraph 7.6.2 as though such individuals had been listed above.

## **7.7 WORK SCHEDULE**

7.7.1 At the pre-construction meeting, the Contractor shall submit to the Town and the Engineer for their information, the Contractor's schedule for completing the Work (also referred to herein as the construction schedule). The Contractor's schedule shall be revised no less frequently than monthly (unless the parties otherwise agree in writing) and shall be revised to reflect conditions encountered from time to time and shall be related to the entire Project. Each such revision shall be furnished to the Town and the Engineer.

7.7.2 The Contractor's schedule for completing the Work and any revised schedules, shall demonstrate achievement of substantial completion by the scheduled completion date. Failure by the Contractor to strictly comply with the provisions of this Paragraph 7.7 shall constitute a default and a material breach of this Contract.

## **7.8 ON-SITE DRAWINGS**

7.8.1 The Contractor shall continuously maintain at the site, for the benefit of the Town and the Engineer, one record copy of this Contract marked to record on a current basis changes, selections and modifications made during construction. Additionally, the Contractor shall maintain at the site for the Town and Engineer the approved Shop Drawings, Product Data, Samples and other similar required submittals. Upon final completion of the Work, all of these record documents shall be delivered to the Town.

## **7.9 RECORD DRAWINGS/PLANS, AS-BUILT PLANS, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES**

7.9.1 The Contractor shall submit, with each Application for Payment, As-Built plans for any and each part or portion of the Project that varies from the Engineer's plans and specifications and the Contract Documents.

7.9.2 Shop Drawings, Product Data, Samples and other submittals from the Contractor do not constitute Contract Documents. Their purpose is merely to demonstrate the manner in which the Contractor intends to implement the Work in conformance with information received from the Contract Documents.

7.9.3 The Contractor shall not perform any portion of the Work requiring submittal and review of Shop Drawings, Product Data or Samples unless and until such submittal shall have been approved by the Engineer. Approval by the Engineer, however, shall not be evidence that Work installed pursuant thereto conforms to the requirements of this Contract.

## **7.10 CLEANING THE SITE AND THE PROJECT**

7.10.1 The Contractor shall keep the site reasonably clean during performance of the Work. The Contractor shall clean the site and the Project and remove all waste, rubbish, temporary structures, and other materials during construction and, upon completion of construction, shall clean the site and remove all such material together with all of the Contractor's property therefrom. Contractor shall dispose of all refuse at a landfill approved by the Texas Commission on Environmental Quality. The Contractor shall further restore all property damaged during the prosecution of the Work and shall leave the site in a clean and presentable condition. No additional payment shall be made by the Town for this work, the compensation having been considered and included in the contract price.

## **7.11 ACCESS TO WORK AND INSPECTIONS**

7.11.1 The Town and the Engineer shall have access to the Work at all times from commencement of the Work through final completion. The Contractor shall take whatever steps necessary to provide access when requested. When reasonably requested by the Town or the Engineer, the Contractor shall perform or cause to be performed such testing as may be necessary or appropriate to insure suitability of the jobsite or the Work's compliance with the Contract requirements.

## **7.12 INDEMNITY AND DISCLAIMER**

7.12.1 CITY SHALL NOT BE LIABLE OR RESPONSIBLE FOR, AND SHALL BE INDEMNIFIED, DEFENDED, HELD HARMLESS AND RELEASED BY CONTRACTOR FROM AND AGAINST ANY AND ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES, FOR INJURY OR DEATH TO ANY PERSON, INJURY OR LOSS TO ANY PROPERTY, OR ECONOMIC LOSS, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS, INCLUDING THE CONTRACTOR, OR PROPERTY, DIRECTLY OR INDIRECTLY ARISING OUT OF, OR OCCASIONED BY THE PERFORMANCE OF CONTRACTOR UNDER THIS CONTRACT, INCLUDING CLAIMS AND DAMAGES ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE OF Town, WITHOUT WAIVING THE Town'S GOVERNMENTAL, SOVEREIGN OR OTHER IMMUNITIES OR DEFENSES AVAILABLE TO THE Town UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW. IT IS THE EXPRESS INTENT OF THE PARTIES TO THIS CONTRACT THAT THE INDEMNITY PROVIDED FOR HEREIN IS AN INDEMNITY EXTENDED BY CONTRACTOR TO INDEMNIFY AND PROTECT Town FROM THE CONSEQUENCES OF THE CONTRACTOR'S AS WELL AS THE Town'S NEGLIGENCE, WHETHER SUCH NEGLIGENCE IS THE SOLE OR PARTIAL CAUSE OF ANY SUCH INJURY, DEATH, OR DAMAGE.

The provisions of this indemnification are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

7.12.2 The Contractor will secure and maintain contractual liability insurance to cover this indemnification agreement that will be primary and non-contributory as to any insurance maintained by the Town for its own benefit, including self-insurance. In addition, Contractor shall obtain and file with Town a standard form Certificate of Insurance evidencing the required coverage.

7.12.3 In claims against any person or entity indemnified under this Paragraph 7.12 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this Paragraph 7.12 shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

## **7.13 NONDISCRIMINATION**

7.13.1 The Contractor shall not discriminate in any way against any person, employee or job applicant on the basis of race, color, creed, national origin, religion, age, sex, or disability where reasonable accommodations can be effected to enable the person to perform the essential functions of the job. The Contractor shall further insure that the foregoing nondiscrimination requirement shall be made a part and requirement of each subcontract on this Project.

## **7.14 PREVAILING WAGE RATES**

7.14.1 The Contractor shall comply in all respects with all requirements imposed by any laws, ordinances or resolutions applicable to the Project with regard to the minimum prevailing wage rates for all classes of employees, laborers, subcontractors, mechanics, workmen and persons furnishing labor and services to the Project. The Town has adopted a Prevailing Wage Rate Schedule, available to the Contractor by request (or attached to this contract as a part of the exhibits), which specifies the classes and wage rates to be paid to all persons. The Contractor shall pay not less than the minimum wage rates established thereby for each class, craft or type of labor, workman, or mechanic employed in the execution of this Contract. The failure of the

Contractor to comply with this requirement shall result in the forfeiture to the Town of a sum of not less than Sixty Dollars (\$60.00) for each person per day, or portion thereof, that such person is paid less than the prevailing rate. Upon request by the Town, Contractor shall make available for inspection and copying its books and records, including but not limited to its payroll records, account information and other documents as may be required by the Town to insure compliance with this provision.

#### **7.15 JOB SITE SAFETY PRECAUTIONS**

7.15.1 The Contractor shall at all times exercise reasonable precautions for the safety of its employees, laborers, subcontractors, mechanics, workmen and others on and near the jobsite and shall comply with all laws, ordinances, regulations, and standards of federal, state and local safety laws and regulations. The Contractor shall provide such machinery guards, safe walk-ways, ladders, bridges, and other safety devices as may be necessary or appropriate to insure a safe and secure jobsite and shall require its subcontractors to comply with this requirement. The Contractor shall immediately comply with any and all safety requirements imposed by the Engineer during the progress of the Work.

#### **7.16 WARNING DEVICES AND BARRICADES**

7.16.1 The Contractor shall furnish and maintain such warning devices, barricades, lights, signs, pavement markings, and other devices as may be necessary or appropriate or required by the Engineer to protect persons or property in, near or adjacent to the jobsite. No separate compensation shall be paid to the Contractor for such measures. Where the Work is being conducted in, upon or near streets, alleys, sidewalks, or other rights-of-way, the Contractor shall insure the placement, maintenance and operation of any and all such warning devices as may be required by the Town and shall do so until no longer required by the Town. Such devices shall be in compliance with and conform to the manual and specifications for the uniform system of traffic control devices adopted by the Texas Department of Transportation.

#### **7.17 PROTECTION OF UTILITIES AND OTHER CONTRACTORS**

7.17.1 The Contractor shall use best efforts to leave undisturbed and uninterrupted all utilities and utility services provided to the jobsite or which presently exists at, above or beneath the location where the

Work is to be performed. In the event that any utility or utility service is disturbed or damaged during the progress of the Work, the Contractor shall forthwith repair, remedy or restore the utility at Contractor's sole expense. The Contractor shall coordinate any utility conflicts with the owner of the utility and no extension of time will be requested or given if adequate coordination is not provided by Contractor.

7.17.2 The Contractor understands and acknowledges that other contractors of the Town or of other entities may be present at the jobsite performing other work unrelated to the Project. The Contractor shall use best efforts to work around other contractors without impeding the work of others while still adhering to the scheduled completion date. In the event that the Contractor's work is or may be delayed by any other person, the Contractor shall immediately give notice thereof to the Engineer and shall request a written Change Order in accordance with the procedures set forth by this Contract. The Contractor's failure to provide such notice and to request such Change Order shall constitute a waiver of any and all claims associated therewith.

### **ARTICLE VIII**

#### **CONTRACT ADMINISTRATION**

##### **8.1 THE ENGINEER**

8.1.1 When used in this Contract the term "Engineer" does not necessarily denote a duly licensed, trained or certified engineer; as used herein, the term shall be used interchangeably and shall mean a designated Engineer, Engineer, or Contract Administrator (who may not be an architect or engineer) for the Town, said person to be designated or re-designated by the Town prior to or at any time during the Work hereunder. The Engineer may be an employee of the Town or may be retained by the Town as an independent contractor but, in either event, the Engineer's duties and authority shall be as set forth hereinafter. The Contractor understands and agrees that it shall abide by the decisions and instructions of the Engineer notwithstanding the contractual relationship between the Town and Engineer, the title of Contract Administrator, or the fact that the Engineer is an employee of the Town.

In the event the Town should find it necessary or convenient to replace the Engineer, the Town shall retain a replacement Engineer and the status of the replacement Engineer shall be that of the former Engineer.



## **8.2 ENGINEER'S ADMINISTRATION**

8.2.1 The Engineer, unless otherwise directed by the Town in writing, will perform those duties and discharge those responsibilities allocated to the Engineer as set forth in this Contract. The Engineer shall be the Town's representative from the effective date of this Contract until final payment has been made.

8.2.2 The Town and the Contractor shall communicate with each other in the first instance through the Engineer.

8.2.3 The Engineer shall be the initial interpreter of the requirements of the drawings and specifications and the judge of the performance thereunder by the Contractor. The Engineer shall render written or graphic interpretations necessary for the proper execution or progress of the Work with reasonable promptness on request of the Contractor.

8.2.4 The Engineer will review the Contractor's Applications for Payment and will certify to the Town for payment to the Contractor, those amounts then due the Contractor as provided in this Contract.

8.2.5 The Engineer shall have authority to reject Work which is defective or does not conform to the requirements of this Contract. If the Engineer deems it necessary or advisable, the Engineer shall have authority to require additional inspection or testing of the Work for compliance with Contract requirements.

8.2.6 The Engineer will review and approve, or take other appropriate action as necessary, concerning the Contractor's submittals including Shop Drawings, Product Data and Samples. Such review, approval or other action shall be for the sole purpose of determining conformance with the design concept and information given through the Contract Documents.

8.2.7 The Engineer will prepare Change Orders and may authorize minor changes in the Work by Field Order as provided elsewhere herein.

8.2.8 The Engineer shall, upon written request from the Contractor, conduct inspections to determine the date of Substantial Completion and the date of final completion, will receive and forward to the Town for the Town's review and records, written warranties and related documents required by this Contract and will issue a final Certificate for

Payment upon compliance with the requirements of this Contract.

8.2.9 The Engineer's decisions in matters relating to aesthetic effect shall be final if consistent with the intent of this Contract.

## **8.3 CLAIMS BY THE CONTRACTOR**

8.3.1 The Engineer shall determine all claims and matters in dispute between the Contractor and Town with regard to the execution, progress, or sufficiency of the Work or the interpretation of the Contract Documents, including but not limited to the plans and specifications. Any dispute shall be submitted in writing to the Engineer within seven (7) days of the event or occurrence or the first appearance of the condition giving rise to the claim or dispute and the Engineer shall render a written decision within a reasonable time thereafter. The Engineer's decisions shall be final and binding on the parties. In the event that either party objects to the Engineer's determination as to any submitted dispute, that party shall submit a written objection to the Engineer and the opposing party within ten (10) days of receipt of the Engineer's written determination in order to preserve the objection. Failure to so object shall constitute a waiver of the objection for all purposes.

8.3.2 Pending final resolution of any claim of the Contractor, the Contractor shall diligently proceed with performance of this Contract and the Town shall continue to make payments to the Contractor in accordance with this Contract.

8.3.3 CLAIMS FOR CONCEALED, LATENT OR UNKNOWN CONDITIONS - The Contractor expressly represents that it has been provided with an adequate opportunity to inspect the Project site and thoroughly review the Contract Documents and plans and specifications prior to submission of its bid and the Town's acceptance of the bid. Subject to the conditions hereof, Contractor assumes full responsibility and risk for any concealed, latent or unknown condition which may affect the Work. No claims for extra work or additional compensation shall be made by Contractor in connection with concealed, latent or unknown conditions except as expressly provided herein. Should concealed, latent or unknown conditions encountered in the performance of the Work (a) below the surface of the ground or (b) in an existing structure be at variance with the conditions indicated by this Contract, or should unknown conditions of an unusual nature differing materially from those ordinarily

encountered in the area and generally recognized as inherent in Work of the character provided for in this Contract, be encountered, the Contract Price shall be equitably adjusted by Change Order upon the written notice and claim by either party made within seven (7) days after the first observance of the condition. As a condition precedent to the Town having any liability to the Contractor for concealed or unknown conditions, the Contractor must give the Town and the Engineer written notice of, and an opportunity to observe, the condition prior to disturbing it. The failure by the Contractor to make the written notice and claim as provided in this Subparagraph shall constitute a waiver by the Contractor of any claim arising out of or relating to such concealed, latent or unknown condition and the Contractor thereby assumes all risks and additional costs associated therewith.

#### **8.4 EXTRA WORK**

8.4.1 The Contractor shall not claim, request or demand any sum from the Town for Extra Work or for additional costs, and hereby waives all such claims, requests and demands and any right to assert same, unless the conditions of this subparagraph are strictly complied with. "Extra Work" is defined herein to mean any labor, service, materials, equipment, supplies or charges that are directly or indirectly related to the Work, the Project or the Project site, that is not necessarily or fairly required or implied by the Contract Documents.

8.4.2 The parties acknowledge and agree that there shall be no payment made by the Town to the Contractor without a written agreement (either a separate contract or a written Change Order) signed by the parties. Should the Contractor perform Extra Work or be requested to perform Extra Work by the Engineer or Town, it shall be the Contractor's obligation and duty to first apply for and obtain a written Change Order, approved by the Engineer and executed by the Town. The Contractor's failure to obtain a written, signed Change Order prior to commencement of Extra Work shall constitute a complete and final waiver of any right for compensation for the Extra Work.

#### **8.5 CLAIMS FOR ADDITIONAL COSTS OR TIME; CONTRACT PRICE INCREASE**

8.5.1 If the Contractor wishes to make a claim for an increase in the Contract Price, as a condition

precedent to any liability of the Town therefor, the Contractor shall give the Engineer written notice of such claim within seven (7) days after the occurrence of the event, or the first appearance of the condition, giving rise to such claim. Such notice shall be given by the Contractor before proceeding to execute any additional or changed Work. The failure by the Contractor to give such notice and to give such notice prior to executing the Work shall constitute a waiver of any right to or claim for additional compensation.

8.5.2 In connection with any claim by the Contractor against the Town for compensation in excess of the Contract Price, any liability of the Town for the Contractor's costs shall be strictly limited to direct costs incurred by the Contractor and shall in no event include indirect costs or consequential damages of the Contractor. The Town shall not be liable to the Contractor for claims of third parties, including Subcontractors. The Town shall not be liable to the Contractor for any claims based upon delay to the Contractor for any reason whatsoever including any act or neglect on the part of the Town.

8.5.3 If the Contractor is delayed in progressing any task which at the time of the delay is then critical or which during the delay becomes critical, as the sole result of any act or neglect to act by the Town or someone acting in the Town's behalf, or by changes ordered in the Work, unusual delay in transportation, unusually adverse weather conditions not reasonably anticipated, fire or any causes beyond the Contractor's control, then the date for achieving Substantial Completion of the Work shall be extended upon the written notice and claim of the Contractor to the Town and the Engineer, for such reasonable time as the Engineer may determine. Any notice and claim for an extension of time by the Contractor shall be made not more than seven (7) days after the occurrence of the event or the first appearance of the condition giving rise to the claim and shall set forth in detail the Contractor's basis for requiring additional time in which to complete the Project. In the event the delay to the Contractor is a continuing one, only one notice and claim for additional time shall be necessary. If the Contractor fails to make such claim as required in this Subparagraph, any claim for an extension of time shall be waived. The procedures and remedies provided by this provision shall be the sole remedy of Contractor and Contractor shall not assert nor be entitled to any additional delays or damages associated therewith.

## **8.6 FIELD ORDERS**

8.6.1 The Engineer shall have authority to order minor changes in the Work not involving a change in the Contract Price or in Contract Time and not inconsistent with the intent of the Contract. Such changes shall be effected by Field Order and shall be binding upon the Contractor. The Contractor shall carry out such Field Orders promptly.

## **8.7 MEDIATION**

8.7.1 In the event that a dispute arises under the terms of this Contract, following an adverse determination by the Engineer and proper preservation of the issue as required herein, the parties agree to submit to mediation. In such event, the parties shall agree to a designated person to serve as mediator and each party shall be responsible for payment of one-half of the total mediation fees. The parties shall submit the dispute to mediation as soon as practical and in no event later than one (1) year after the Engineer's written decision on the matter. At least one designated representative of each party must attend and participate in good faith in an effort to resolve the matters in dispute.

8.7.2 In no event shall the foregoing provision justify or authorize any delay in the progress of the Work; the parties shall abide by the decision of the Engineer in accomplishing the timely completion of the Project.

## **ARTICLE IX**

### **SUBCONTRACTORS**

#### **9.1 DEFINITION**

9.1.1 A Subcontractor is a person or entity that has a direct contract with the Contractor to perform a portion of the Work. No Subcontractor shall be in privity with the Town.

#### **9.2 AWARD OF SUBCONTRACTS**

9.2.1 Upon execution of the Contract, the Contractor shall furnish the Town, in writing, the names of persons or entities proposed by the Contractor to act as a Subcontractor on the Project. The Town shall promptly reply to the Contractor, in writing, stating any objections the Town may have to such proposed Subcontractor. The Contractor shall

not enter into a subcontract with a proposed Subcontractor with reference to whom the Town has made timely objection. The Contractor shall not be required to subcontract with any party to whom the Contractor has objection.

9.2.2 All subcontracts shall afford the Contractor rights against the Subcontractor which correspond to those rights afforded to the Town against the Contractor herein, including those rights afforded to the Town by Subparagraph 12.2.1 below. All subcontracts shall incorporate by reference the provisions hereof and shall provide that no claims, causes or demands shall be made by any Subcontractor against the Town.

9.2.3 The Contractor shall indemnify, defend and hold harmless the Town from and against any and all claims, demands, causes of action, damage, and liability asserted or made against the Town by or on behalf of any Subcontractor.

## **ARTICLE X**

### **CHANGES IN THE WORK**

#### **10.1 CHANGES PERMITTED**

10.1.1 Changes in the Work within the general scope of this Contract, consisting of additions, deletions, revisions, or any combination thereof, may be ordered without invalidating this Contract, by Change Order or by Field Order.

10.1.2 Changes in the Work shall be performed under applicable provisions of this Contract and the Contractor shall proceed promptly with such changes.

#### **10.2 CHANGE ORDER DEFINED**

10.2.1 Change Order shall mean a written order to the Contractor executed by the Town and the Engineer, issued after execution of this Contract, authorizing and directing a change in the Work or an adjustment in the Contract Price or the Contract Time, or any combination thereof. The Contract Price and the Contract Time may be changed only by written Change Order.

#### **10.3 CHANGES IN THE CONTRACT PRICE**

10.3.1 Any change in the Contract Price resulting from a Change Order shall be determined as follows:

(a) by mutual agreement between the Town and the Contractor as evidenced by (1) the change in the Contract Price being set forth in the Change Order, (2) such change in the Contract Price, together with any conditions or requirements related thereto, being initialed by both parties, and (3) the Contractor's execution of the Change Order, or (b) if no mutual agreement occurs between the Town and the Contractor, then, as provided in Subparagraph 10.3.2 below.

10.3.2 If no mutual agreement occurs between the Town and the Contractor as contemplated in Subparagraph 10.3.1 above, the change in the Contract Price, if any, shall then be determined by the Engineer on the basis of the reasonable expenditures or savings of those performing, deleting or revising the Work attributable to the change, including, in the case of an increase or decrease in the Contract Price, a reasonable allowance for direct job site overhead and profit. In such case, the Contractor shall present, in such form and with such content as the Town or the Engineer require, an itemized accounting of such expenditures or savings, plus appropriate supporting data for inclusion in a Change Order. Reasonable expenditures or savings shall be limited to the following: reasonable costs of materials, supplies, or equipment including delivery costs, reasonable costs of labor, including social security, old age and unemployment insurance, fringe benefits required by agreement or custom, and workers' compensation insurance, reasonable rental costs of machinery and equipment exclusive of hand tools whether rented from the Contractor or others, reasonable costs of premiums for all bonds and insurance, permit fees, and sales, use or other taxes related to the Work, and reasonable cost of direct supervision and jobsite field office overhead directly attributable to the change. In no event shall any expenditure or savings associated with the Contractor's home office or other non-jobsite overhead expense be included in any change in the Contract Price. Pending final determination of reasonable expenditures or savings to the Town, payments on account shall be made to the Contractor on the Engineer's Certificate for Payment.

10.3.3 If unit prices are provided in the Contract, and if the quantities contemplated are so changed in a proposed Change Order that application of such unit prices to the quantities of Work proposed will cause substantial inequity to the Town or to the Contractor, the applicable unit prices shall be equitably adjusted.

#### **10.4 MINOR CHANGES**

10.4.1 The Engineer shall have authority to order minor changes in the Work not involving a change in the Contract Price or an extension of the Contract Time and not inconsistent with the intent of this Contract. Such minor changes shall be made by written Field Order, and shall be binding upon the Town and the Contractor. The Contractor shall promptly carry out such written Field Orders.

#### **10.5 EFFECT OF EXECUTED CHANGE ORDER**

10.5.1 The execution of a Change Order by the Contractor shall constitute conclusive evidence of the Contractor's agreement to the ordered changes in the Work, this Contract as thus amended, the Contract Price and the Contract Time. The Contractor, by executing the Change Order, waives and forever releases any claim against the Town for additional time or compensation for matters relating to or arising out of or resulting from the Work included within or affected by the executed Change Order.

#### **10.6 NOTICE TO SURETY; CONSENT**

10.6.1 The Contractor shall notify and obtain the consent and approval of the Contractor's surety with reference to all Change Orders if such notice, consent or approval are required by the Contractor's surety or by law. The Contractor's execution of the Change Order shall constitute the Contractor's warranty to the Town that the surety has been notified of and consents to, such Change Order and the surety shall be conclusively deemed to have been notified of such Change Order and to have expressly consented thereto.

### **ARTICLE XI**

#### **UNCOVERING AND CORRECTING WORK**

##### **11.1 UNCOVERING WORK**

11.1.1 If any of the Work is covered contrary to the Engineer's request or to any provisions of this Contract, it shall, if required by the Engineer or the Town, be uncovered for the Engineer's inspection and shall be properly replaced at the Contractor's expense without change in the Contract Time or Contract Price.



11.1.2 If any of the Work is covered in a manner consistent with the Engineer's request or the provisions of this Contract, it shall, if required by the Engineer or Town, be uncovered for the Engineer's inspection. If such Work conforms strictly to this Contract, costs of uncovering and proper replacement shall by Change Order be charged to the Town. If such Work does not strictly conform to this Contract, the Contractor shall pay the costs of uncovering and proper replacement.

## **11.2 CORRECTING WORK**

11.2.1 The Contractor shall immediately proceed to correct Work rejected by the Engineer as defective or failing to conform to this Contract. The Contractor shall pay all costs and expenses associated with correcting such rejected Work, including any additional testing and inspections, and reimbursement to the Town for the Engineer's services and expenses made necessary thereby.

11.2.2 If within four (4) years after Substantial Completion of the Work any of the Work is found to be defective or not in accordance with this Contract, the Contractor shall correct it promptly upon receipt of written notice from the Town. This obligation shall survive final payment by the Town and termination of this Contract. With respect to Work first performed and completed after Substantial Completion, this four year obligation to specifically correct defective and nonconforming Work shall be extended by the period of time which elapses between Substantial Completion and completion of the subject Work.

11.2.3 Nothing contained in this Paragraph 11.2 shall establish any period of limitation with respect to other obligations which the Contractor has under this Contract. Establishment of the four year time period in Subparagraph 11.2.2 relates only to the duty of the Contractor to specifically correct the Work.

## **11.3 CITY MAY ACCEPT DEFECTIVE OR NONCONFORMING WORK**

11.3.1 If the Town chooses to accept defective or nonconforming Work, the Town may do so at its sole discretion. In such event, the Contract Price shall be reduced by the greater of (a) the reasonable cost of removing and correcting the defective or nonconforming Work, and (b) the difference between the fair market value of the Project as constructed and the fair market value of the Project had it not been constructed in such a manner as to include defective

or nonconforming Work. If the remaining portion of the unpaid Contract Price, if any, is insufficient to compensate the Town for its acceptance of defective or nonconforming Work, the Contractor shall, upon written demand from the Town, pay the Town such remaining compensation for accepting defective or nonconforming Work.

## **ARTICLE XII**

### **CONTRACT DEFAULT AND TERMINATION**

#### **12.1 TERMINATION BY THE CONTRACTOR**

12.1.1 If the Work is stopped for a period of ninety (90) days by an order of any court or other public authority, or as a result of an act of the Government, through no fault of the Contractor or any person or entity working directly or indirectly for the Contractor, the Contractor may, upon fifteen (15) days' written notice to the Town and the Engineer, terminate performance under this Contract and recover from the Town payment for the actual reasonable expenditures of the Contractor (as limited in Subparagraph 10.3.2 above) for all Work executed and for materials, equipment, tools, construction equipment and machinery actually purchased or rented solely for the Work, less any salvage value of any such items.

12.1.2 If the Town shall persistently or repeatedly fail to perform any material obligation to the Contractor for a period of fifteen (15) days after receiving written notice from the Contractor of its intent to terminate hereunder, the Town shall have fifteen (15) days to remedy its failure and if not so cured, the Contractor may terminate performance under this Contract by written notice to the Engineer and the Town. In such event, the Contractor shall be entitled to recover from the Town as though the Town had terminated the Contractor's performance under this Contract for convenience pursuant to Subparagraph 12.2.1 hereunder.

#### **12.2 TERMINATION BY THE TOWN**

##### **12.2.1 FOR CONVENIENCE**

12.2.1.1 The Town may for any reason whatsoever terminate performance under this Contract by the Contractor for convenience. The Town shall give

written notice of such termination to the Contractor specifying when termination becomes effective.

12.2.1.2 The Contractor shall incur no further obligations in connection with the Work and the Contractor shall stop Work when such termination becomes effective. The Contractor shall also terminate outstanding orders and subcontracts. The Contractor shall settle the liabilities and claims arising out of the termination of subcontracts and orders. The Town may direct the Contractor to assign the Contractor's right, title and interest under terminated orders or subcontracts to the Town or its designee.

12.2.1.3 The Contractor shall transfer title and deliver to the Town such completed or partially completed Work and materials, equipment, parts, fixtures, information and Contract rights as the Contractor has.

12.2.1.4 (a) The Contractor shall submit a termination claim to the Town and the Engineer specifying the amounts due because of the termination for convenience together with costs, pricing or other data required by the Engineer. If the Contractor fails to file a termination claim within one (1) year from the effective date of termination, the Town shall pay the Contractor, an amount derived in accordance with subparagraph (c) below.

(b) The Town and the Contractor may agree to the compensation, if any, due to the Contractor hereunder.

(c) Absent agreement to the amount due to the Contractor, the Town shall pay the Contractor the following amounts:

(i) Contract prices for labor, materials, equipment and other services accepted under this Contract;

(ii) Reasonable costs incurred in preparing to perform and in performing the terminated portion of the Work, and in terminating the Contractor's performance, plus a fair and reasonable allowance for

overhead and profit thereon (such profit shall not include anticipated profit or consequential damages), provided however, that if it appears that the Contractor would have not profited or would have sustained a loss if the entire Contract would have been completed, no profit shall be allowed or included and the amount of compensation shall be reduced to reflect the anticipated rate of loss, if any;

(iii) Reasonable costs of settling and paying claims arising out of the termination of subcontracts or orders pursuant to Subparagraph 12.2.1.2 of this Paragraph. These costs shall not include amounts paid in accordance with other provisions hereof.

12.2.1.5 The total sum to be paid the Contractor under this Subparagraph 12.2.1 shall not exceed the total Contract Price, as properly by amounts withheld by the Town and reduced by the amount of payments otherwise made, and shall in no event include duplication of payment.

## 12.2.2 FOR CAUSE

12.2.2.1 The following constitute grounds for termination of this Contract by the Town:

(a) the Contractor's failure or refusal to prosecute the Work in a timely manner;

(b) The Contractor abandons the jobsite and fails to resume work within five (5) days of written notice thereof by the Town;

(c) the Contractor fails to meet milestones or comply with approved construction schedules;

(d) the Contractor fails to grant or allow access to the jobsite by the Town or Engineer;

(e) the Contractor fails to supply enough properly skilled workers, supervisory personnel or proper equipment or materials;

(f) the Contractor fails to make prompt payment to Subcontractors or for materials or labor;

(g) the Contractor persistently disregards laws, ordinances, rules, regulations or orders of any public authority having jurisdiction; or,

(h) the Contractor is otherwise guilty of a violation of a material provision of this Contract.

In the event of the occurrence of any one or more of the above events, the Town may by written notice to the Contractor, without prejudice to any other right or remedy, terminate the employment of the Contractor, exclude the Contractor from the job site, and take possession of the site and of all materials, equipment, tools, construction equipment and machinery thereon owned by the Contractor and may finish the Work by whatever methods it may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment until the Work is finished.

12.2.2.2 If the unpaid balance of the Contract Price does not exceed the cost of finishing the work, including compensation for the Engineer's additional services and expenses made necessary thereby, such difference shall be paid by the Contractor to the Town. This obligation for payment shall survive the termination of the Contract.

12.2.2.3 In the event the employment of the Contractor is terminated by the Town for cause pursuant to Subparagraph 12.2.2 and it is subsequently determined by a Court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a Termination for Convenience under Subparagraph 12.2.1 and the provisions of Subparagraph 12.2.1 shall apply.

### **12.3 USE OF THIRD-PARTY OVERSIGHT OR CONSTRUCTION MANAGER**

12.3.1 Should the Town allow the Contractor to continue its performance of Work notwithstanding an event of default specified in Subparagraph 12.2.2.1, or should there be an imminent potential of default, the Town, at its sole option and within its sole discretion, may retain a third-party construction manager to document the events of default and oversee further progress of the Work. The use of a third-party construction manager shall not prevent the

Town from declaring the Contractor to be in default and the Town may, at its sole option and within its sole discretion, terminate this Contract at any time. Should the Town retain a third-party construction manager, the costs thereof shall be withheld from any amounts due Contractor upon termination. The Town's exercise of this option shall be without prejudice to any other right or remedy available to the Town by law or under this Contract.

## **ARTICLE XIII**

### **INSURANCE**

#### **13.1 CONTRACTOR SHALL MAINTAIN INSURANCE**

13.1.1 The Contractor at its own expense shall purchase, maintain and keep in force during the life of this contract, adequate insurance that will protect the Contractor and/or any Additional Insured from claims which may arise out of or result from operations under this Contract. The insurance required shall provide adequate protections from all claims, whether such operations be by the Contractor or by any Additional Insured or by any Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone whose acts of any of them may be liable and from any special hazards, such as blasting, which may be encountered in the performance of this contract in the amounts as shown below in Paragraph 13.2.1.

13.1.2 The Contractor shall not commence work on any Contract in the Town until the Contractor has obtained all the insurance required under this paragraph and such insurance has been approved by the Town.

#### **13.2 TYPES AND AMOUNTS OF CONTRACTOR'S INSURANCE**

13.2.1. The Contractor shall furnish and maintain during the life of the contract adequate Worker's Compensation and Commercial General Liability (Public) Insurance in such amounts as follows:

<u>Type of Insurance</u>	<u>Amount</u>
Worker's Compensation	As set forth in the Worker's Compensation Act.
Commercial General	\$1,000,000 Each Accident/Occurrence.

Liability (Public)	\$1,000,000 Aggregate \$1,000,000 Products & Completed Operations Aggregate.
City's Protective Liability Insurance	\$600,000 per occurrence \$1,000,000 aggregate
Excess/Umbrella Liability	\$1,000,000 per occurrence w/drop down coverage
Endorsement CG 2503	Amendment Aggregate Limit of Insurance per Project or Town's and Contractor's Protective Liability Insurance for the Project.
Automobile Liability	\$500,000 Combined single limit per occurrence.

### **13.3 ADDITIONAL INSURED**

13.3.1 The Town shall be named as an additional insured on the Commercial General Liability (Public), Town's Protective Liability, and Excess/Umbrella Liability Insurance Policies furnished by the Contractor.

### **13.4 WRITTEN NOTIFICATION**

13.4.1 Each insurance policy shall contain a provision requiring that thirty (30) days prior to expiration, cancellation, non-renewal or any material change in coverage, a notice thereof shall be given by certified mail to the Rowlett Town Engineer, 3901 Main Street., P.O. Box 99, Rowlett, TX 75030-0099.

### **13.5 PREMIUMS AND ASSESSMENTS; SUBROGATION**

13.5.1 Companies issuing the insurance policies shall have no recourse against the Town for payment of any premiums or assessments for any deductibles which are at the sole responsibility and risk of the Contractor. Insurance Companies shall have no right of subrogation against the Town.

### **13.6 CERTIFICATE OF INSURANCE**

13.6.1 Proof that the insurance is in force shall be furnished to the Town on Standard Certificate of Insurance Forms. In the event any insurance policy shown on the Certificate of Insurance has an

expiration date that is prior to the completion and final acceptance of the project by the Town, the contractor shall furnish the Town proof of identical continued coverage no later than thirty(30) days prior to the expiration date shown on the Certificate of Insurance.

### **13.7 PRIMARY COVERAGE**

13.7.1 The coverages provided herein shall be primary and noncontributory with any other insurance maintained by the Town, for its benefit, including self insurance.

### **13.8 WORKER'S COMPENSATION INSURANCE COVERAGE**

13.8.1 The Contractor shall:

- (1) provide coverage for its employees providing services on a project, for the duration of the project based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements;
- (2) provide a certificate of coverage showing workers' compensation coverage to the governmental entity prior to beginning work on the project;
- (3) provide the governmental entity prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the contractor's current certificate of coverage ends during the duration of the project;
- (4) obtain from each person providing services on a project, and provide to the governmental entity:
  - (A) a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and
  - (B) no later than seven days after receipt by the contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the Project;



- (5) retain all required certificates of coverage on file for the duration of the project and for one year thereafter;
- (6) notify the governmental entity in writing by certified mail or personal delivery, within 10 days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project;
- (7) post a notice on each project site informing all persons providing services on the project that they are required to be covered, and stating how a person may verify current coverage and report failure to provide coverage. This notice shall comply with the requirements established by the Division of Workers Compensation of the Texas Department of Insurance, or its successor agency.

and

- (8) contractually require each person with whom it contracts to provide services on a project, to:
  - (A) provide coverage based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements for all of its employees providing services on the project, for the duration of the project;
  - (B) provide a certificate of coverage to the contractor prior to that person beginning work on the project;
  - (C) provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
  - (D) obtain from each other person with whom it contracts, and provide to the Contractor:
    - (i) a certificate of coverage, prior to the other person

beginning work on the project; and

- (ii) prior to the end of the coverage period, a new certificate of coverage showing extension of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
- (E) retain all required certificates of coverage on file for the duration of the project and for one year thereafter;
- (F) notify the governmental entity in writing by certified mail or personal delivery, within 10 days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
- (G) contractually require each other person with whom it contracts, to perform as required by subparagraphs (A) - (G) of this paragraph, with the certificate of coverage to be provided to the person for whom they are providing services.

## **ARTICLE XIV**

### **MISCELLANEOUS**

#### **14.1 LAWS AND ORDINANCES**

14.1.1 The Contractor shall at all times and in all respects observe and comply with all federal, state and local laws, ordinances, and regulations applicable to the Project and Work. The Contractor shall further insure that all Subcontractors observe and comply with said laws, ordinances and regulations.

#### **14.2 GOVERNING LAW**

14.2.1 The Contract shall be governed by the laws of the State of Texas. Exclusive venue for any causes

of action arising under the terms or provisions of this Contract or the Work to be performed hereunder shall be in the state courts of Denton County, Texas.

### **14.3 SUCCESSORS AND ASSIGNS**

14.3.1 The Town and Contractor bind themselves, their successors, assigns and legal representatives to the other party hereto and to successors, assigns and legal representatives of such other party in respect to covenants, agreements and obligations contained in this Contract. The Contractor shall not assign this Contract without written consent of the Town.

### **14.4 SURETY BONDS**

14.4.1 The Contractor shall furnish separate performance and payment bonds to the Town, according to the requirements set out in the bid documents and state statutes to guaranty full and faithful performance of the Contract by the Contractor and the full and final payment of all persons supplying labor or materials to the Project. Each bond required by the bid documents or state statute shall set forth a penal sum in an amount not less than the full Contract Price. Each bond furnished by the Contractor shall incorporate by reference the terms of this Contract as fully as though they were set forth verbatim in such bonds. In the event the Contract Price is adjusted by Change Order executed by the Contractor, the penal sum of both the performance bond and the payment bond shall be deemed increased by like amount. The performance and payment bonds furnished by the Contractor shall be in form suitable to the Town and shall be executed by a surety, or sureties, reasonably suitable to the Town and authorized to do business in the State of Texas.

14.4.2 If the Contract Price exceeds the sum of \$25,000.00, the Contractor, upon execution of the Contract and prior to commencement of the Work, shall furnish to the Town a two-year maintenance bond in the amount of one hundred percent (100%) of the Contract Price covering the guaranty and maintenance prescribed herein, written by an approved surety authorized and duly licensed to conduct business in the State of Texas. The cost of said maintenance bond shall be included in the Contractor's unit bid prices and shall be paid by the Contractor.

### **14.5 FORCE MAJEURE**

14.5.1 As used herein, "force majeure" means an incident, situation, or act of a third party that is beyond a party's reasonable control such as an act of God, an act of the public enemy, strikes or other labor disturbances (other than strikes within such party's own labor force), hurricanes, earthquakes, fires, floods, epidemics, embargoes, war, and riots. The Contractor will not be liable or responsible for its failure to perform any obligation under this Contract because of an event of Force Majeure, provided, however, that the Contractor submits notice thereof to the Town and Engineer within seven (7) days of such an event, obtains a written Change Order, signed by all parties, that allows an extension of the scheduled completion date, and identifies the specific causes and number of days in the Statement of Delay submitted with the next ensuing Application for Payment. Notwithstanding, if the Contractor's failure to perform continues for more than twenty (20) calendar days, the Town may at its option terminate this Agreement immediately and pursue such rights and remedies as may be allowed under Subparagraph 12.2.2 of this Contract.

### **14.6 IMMUNITIES; DEFENSES**

14.6.1 Nothing in this Contract shall be deemed to waive any immunity, sovereign, governmental, official, qualified or otherwise, from liability or suit, which the Town may have or assert, except as may be provided by law, all such immunities being hereby expressly retained.

### **14.7 NO RIGHTS IN THIRD PARTIES**

14.7.1 The indemnification provisions of this Contract and the rights and remedies afforded herein are solely for the benefit of the parties to this Contract. Nothing in this Contract is intended nor shall be construed to grant, create or confer any right, benefit, interest or cause of action in any person not a party to this Contract, or to the public in general.

### **14.8 SEVERABILITY**

14.8.1 The provisions of this Contract are herein declared to be severable; in the event that any term, provision or part hereof is determined to be invalid, void or unenforceable, such determination shall not affect the validity or enforceability of the remaining terms, provisions and parts, and this Contract shall be read as if the invalid, void or unenforceable portion had not been included herein.

or expenses arising as a result of such nonperformance or nonconforming work.

**14.10 NOTICES**

14.10.1 All notices required by this Contract shall be in writing and presumed received when deposited in

the mail properly addressed to the other party or Engineer at the address set forth herein or set forth in a written designation of change of address delivered to all parties and the Engineer.

EXECUTED in single or multiple originals, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**TOWN OF CROSS ROADS, TEXAS**

**CONTRACTOR:**

\_\_\_\_\_  
Steve Smith, Mayor

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Type/Print Name and Title)

ATTEST:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
Teddi Lee, Town Secretary

\_\_\_\_\_  
(City/State/Zip)

Bid Item	Spec Item	Description	Biditem Quantity	Unit	Unit Price	Biditem Total
1	SC-18	Mobilization	1.000	LS	\$116,000.00	\$116,000.00
	203					
2	0	General Site Prep	1.000	LS	\$94,000.00	\$94,000.00
	SP-48					
3	104	Removing Old Concrete	361.000	SY	\$10.00	\$3,610.00
	SP-48					
4	105	Removing Stab Base & Asph Pave (2-6")	1,940.000	SY	\$12.00	\$23,280.00
	203					
5	0	Unclassified Street Exc	15,800.000	CY	\$9.00	\$142,200.00
	204					
6	0	Embankment	5,200.000	CY	\$10.00	\$52,000.00
	301					
7	0	Portland Cement Stabilized Subgrade	32,500.000	SY	\$7.00	\$227,500.00
	302					
8	0	7" HMAC (TY B)	32,500.000	SY	\$27.75	\$901,875.00
	302					
9	0	Overlay Section HMAC (TY D) 2-6" Thick	5,000.000	TN	\$75.92	\$379,600.00
	302					
10	0	2" HMAC (TY D)	32,500.000	SY	\$8.50	\$276,250.00
	305					
11	0	Concrete Street Header	47.000	LF	\$37.00	\$1,739.00
	305					
12	0	Driveways (Conc)	220.000	SY	\$56.00	\$12,320.00
	305					
13	0	Driveways (ACP)	1,025.000	SY	\$58.00	\$59,450.00
	305					
14	0	Driveways (BASE)	270.000	SY	\$18.00	\$4,860.00
	SP-48					
15	540	Metal Guard Beam Fence	1,150.000	LF	\$40.00	\$46,000.00
	SP-48					
16	544	Single Guardrail Terminal	10.000	EA	\$3,200.00	\$32,000.00
	SP-48					
17	466	Wingwall HW 8'	1.000	EA	\$15,850.00	\$15,850.00
	SP-48					
18	466	Headwall (72" RCP)(TxDOT CH-PW-0)	2.000	EA	\$22,223.00	\$44,446.00
	SP-48					
19	432	Stone Riprap w/ Toe Wall (Grouted) 12"	21.000	CY	\$526.00	\$11,046.00
	SP-48					
20	462	Precast Conc Box Culv (9x6)	80.000	LF	\$1,495.00	\$119,600.00
	SP-48					
21	464	RC Pipe (CLIV)(24")	220.000	LF	\$102.00	\$22,440.00
	SP-48					
22	462	3X3 Precast Box Culvert	70.000	LF	\$537.00	\$37,590.00
	SP-48					
23	464	RC Pipe (CLIV)(72")	180.000	LF	\$786.00	\$141,480.00
	SP-48					
24	465	Inlet (Compl)(PAZD)(FG)(4x4-3-3)	1.000	EA	\$6,923.00	\$6,923.00
	SP-48					
25	466	Wingwall (PW-0)(HW=11')	2.000	EA	\$20,233.00	\$40,466.00
	SP-48					
26	467	SET(TYII)(24")(RCP)(6:1)(P)	14.000	EA	\$2,120.00	\$29,680.00
	SP-48					
27	496	Removing Old Structures - CMP	415.000	LF	\$7.00	\$2,905.00
	SP-48					
28	496	Remov STR (Driveway Culvert)	5.000	EA	\$544.00	\$2,720.00
	SP-48					
29	0	Temporary Pavement for Culverts	160.000	SY	\$58.00	\$9,280.00
	SP-48					
30	560 644	Remove and Relocate or Dispose of Traffic Signs	21.000	EA	\$383.00	\$8,043.00
	SP-48					
31	0	Project Sign	2.000	EA	\$846.00	\$1,692.00
	SP-48					
32	644	Street Signs 10BWG (1) SA (P) Assembly	17.000	EA	\$715.00	\$12,155.00
	658					
33	TxDOT	Delineators and Object Markers	4.000	EA	\$281.00	\$1,124.00
	SP-48					
34	666	Reflective Pavement Markings, White 4" Dashed	12,000.000	LF	\$0.50	\$6,000.00

35	SP-48 666	Reflective Pavement Markings, White 4" Solid	24,360.000 LF	\$1.25	\$30,450.00
36	SP-48 666	Reflective Pavement Markings, Yellow 4" Solid	21,000.000 LF	\$1.25	\$26,250.00
37	SP-48 666	Reflective Pavement Markings, Yellow 4" Dashed	6,250.000 LF	\$0.45	\$2,812.50
38	SP-48 666	Reflective Pavement Markings, Yellow 12" Solid	450.000 LF	\$4.50	\$2,025.00
39	SP-48 0	Barbed Wire Fence Replacement	900.000 LF	\$9.00	\$8,100.00
40	SP-48 0	Adjustment of Existing Fire Hydrant Assembly	6.000 EA	\$890.00	\$5,340.00
41	SP-48 0	Traffic Control	7.000 MO	\$6,500.00	\$45,500.00
42	SP-45 0	Notice of Intent	2.000 EA	\$700.00	\$1,400.00
43	202.2 0	Topsoil	45,525.000 SY	\$5.25	\$239,006.25
44	SP-48 0	Hydromulch	45,525.000 SY	\$0.90	\$40,972.50
45	201 0	Temp Erosion, SWPPP	1.000 LS	\$61,027.00	\$61,027.00
46	SP-48 0	R/R Decorative Light Pole	2.000 EA	\$6,696.00	\$13,392.00
47	SP-48 0	4" Concrete Sidewalk	27.000 SY	\$60.00	\$1,620.00
48	SP-48 0	18" Grouted Rip Rap w/toe wall	89.000 CY	\$454.00	\$40,406.00
49	SP-48 0	24" Grouted Rip Rap w/toe wall	223.000 CY	\$385.00	\$85,855.00
50	SP-48	Barbed Wire removal	6,850.000 LF	\$5.00	\$34,250.00
				<b>Bid Total:</b>	<b>\$3,524,530.25</b>

QUALITY EXCAVATION LTD (Company) certifies that the Bid Item Number, Specification Item, Name of Pay Item, Estimated Quantity, Unit, Unit Price Bid, and Amount Bid shown on this electronic bid form for all of the bid items contained in this Bid Form are consistent with the Bid Form provided herein, and that its bid will be tabulated using these Unit Prices and no other information from this electronic bid form.

The Company further acknowledges and agrees the Total Bid Amount shown will be read as its Total Bid and further agrees that the official Total Bid Amount will be determined by multiplying the Unit Prices shown in the electronic bid form by the respective estimated quantities shown in the Bid Form and then totaling all of the extended amounts.

Electronic bids will not be accepted unless accompanied by a hard copy with required signatures and as long as all legal and bid requirements are met.

The OWNER reserves the right to reject any or all bids and to waive any irregularities or formalities. The CONTRACTOR accepts all risks associated with bidding in this manner. It is understood and agreed that the bid may not be withdrawn once the bid-opening process has begun.

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The undersigned bidder acknowledges receipt of the following Addenda: **(If none is received, then write NONE across the blanks.)**

Addendum No. 1 - Date Received 3/9/16

Addendum No. 2 - Date Received 3.10.16

Addendum No. 3 - Date Received \_\_\_\_\_

The undersigned bidder agrees to execute and file with the Owner a contract and bonds on the forms provided within ten (10) days after written notification of award of the contract to him/her and to begin the work to be performed under the contract within ten (10) days after written authorization to begin the work (Work Order) and to complete the work in full within 203 Calendar Days after the date specified in the "Notice to Proceed/Work Order".

Enclosed with this bid form is a certified check or cashier's check or bid bond payable to the Town of Cross Roads in the amount of five percent (5%) of the total bid, which is to become the property of the Town of Cross Roads, or the attached Bidder's Bond is to be forfeited in the event the contract and bond are not executed within the time set forth, as liquidated damages for delay and additional work caused thereby.

Respectfully Submitted,

**Signed:** \_\_\_\_\_

**Company:** Quality Excavation, LTD.

**Address:** 958 US HWY 377, Suite 200

Aubrey, Texas 76227

SEAL  
(If Bidder is a Corporation)

**Telephone:** (940) 365-0800

**Fax:** (940) 365-5961

Submitted by: quality Excavation LTD

an individual  
a partnership  
a corporation

Doing Business As: Limited Partnership





**MINUTES OF WORKSHOP AND REGULAR TOWN  
COUNCIL MEETING FOR THE TOWN OF CROSS ROADS  
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS  
Monday, March 21, 2016  
WORKSHOP SESSION – 6:00 P.M.  
REGULAR SESSION – 7:00 P.M.**

**WORKSHOP SESSION 6:00 P.M.**

Call to Order 7:04 p.m.

Discussion of agenda items posted for consideration on the Regular Session Agenda for March 21, 2016.

**CONVENE INTO REGULAR SESSION – ESTIMATED START TIME 7:00 P.M.**

1. Roll Call: Alan Hauf, Tony Russo, Mayor Smith, David Meek, Larry Fisher, Bruce Birdsong; all present

Mayor's Announcements and Updates General Discussion

2. Citizens Input for Items **ON** the Agenda No input  
*Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment.*
3. Citizen Input for items **NOT** on the Agenda No input  
*Complete a Citizens Input form, and hand it to the Town Secretary. Please limit your comments to three minutes in duration and you are restricted from passing your time or any portion of unused minutes on to another citizen for comment. Action on your statement may only be taken at a future meeting.*

**CONVENE INTO PUBLIC HEARING 7:11**

Conduct a public hearing to hear public input regarding Glenn Floyd Replat 2016-0201-0201-04RP No Input

Conduct a public hearing for discussion of proposing an amendment to section 14.03.076 (d) in regards to commercial setbacks No Input

**CONVENE INTO REGULAR SESSION 7:11.45**

5. Consider and take appropriate action regarding Glenn Floyd Replat 2016-0201-04RP.

- a. Larry Fisher made a motion to approve, seconded by David Meek. Motion carried
- 6. Consider and take appropriate action to proposing an amendment to section 14.03.076 (d) in regards to commercial setbacks.
  - a. No action taken
- 7. Consider and take appropriate action regarding Popeye's Replat 2016-0201-02 RP
  - a. David Meek made a motion to deny. Alan Hauf seconds. Motion carried.
- 8. Consider and take appropriate action regarding Popeye's Building Application 2015-1216-01C
  - a. Alan Hauf made a motion to deny. Bruce Birdsong seconded. Motion carried.
- 9. Consider and take appropriate action regarding Cross Roads Carwash Replat 2016-0201-03 RP
  - a. (Convene into Regular Town Council Session- Mayor moved item 9 after item 10 BOA) Larry Fisher made a motion to approve Replat, Tony Russo seconded. Motion carried
- 10. Consider and take appropriate action regarding the following Cross Roads Carwash variances
  - a. Variance 2016-0318-01 Landscape
  - b. Variance 2016-0318-03 Setbacks
  - a. Convene into Board of Adjustment at 7:14. David Meek made a motion to approve Variance A, Bruce Birdsong seconded. Motion carried. Bruce Birdsong made a motion to approve Variance B, Alan Hauf seconded. Motion carried. End BOA
- 11. Consider and take appropriate action regarding Cross Roads Carwash Tree Removal Application 2016-0318-01TR
  - a. Bruce Birdsong made a motion to approve. Seconded by Alan Hauf. Motion carried.
- 12. Consider and take appropriate action regarding Cross Roads Carwash Building Application 2016-0201-03
  - a. Larry Fisher made a motion to approve with provision office materials match building materials and Mustang approval, Bruce Birdsong seconded. Motion carried.
- 13. Consider and take appropriate action amending sections of the Town of Cross Roads sign ordinance
  - a. David Meek made a motion to approve, Larry Fisher seconded. Motion approved

14. Consider and take appropriate action to award an RFP contract regarding Naylor Road
  - a. Bruce Birdsong made a motion to approve, Larry Fisher seconded to award contract to Quality Construction
15. Consider and take appropriate action to direct staff to issue a RFP contract regarding Fishtrap Road improvements
  - a. David Meek made a motion to approve, Tony Russo seconded. Motion carried.
16. Consider and take appropriate action regarding real estate
  - a. No action taken

### **Consent Agenda**

*The following may be acted upon in one motion, a Town Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration*

16. Consider and take appropriate action regarding the February 15 Regular Session Town Council Meeting Minutes
17. Consider and take appropriate action regarding the February 2015 Financial Report
18. Consider and take appropriate action regarding the Special Session Town Council Meeting Minutes
  - a. Larry Fisher made a motion to approve, David Meek seconded. Motion carried.

End of consent agenda

Adjourn 7:23 p.m.

#### **Future meetings and events:**

*All scheduled meetings are held in the Council Chambers. All citizens are invited to participate; schedule may change.*

- Town Council Meeting – Monday, March 21, 2016 at 7:00 p.m.
- Administrative Staff Meeting – Monday, April 4, 2016 at 3:00 p.m.
- Planning & Zoning Commission – Tuesday, April 5, 2016 at 7:00 p.m.
- Park Board Committee Meeting – Tuesday, April 12, 2016 at 7:00 p.m.
- Municipal Development Meeting – Thursday, April 14, 2016 at 7:00 p.m.
- Architectural Review Commission – Thursday, April 14, 2016 at 7:00 p.m.
- Northeast Police Department Commission – Thursday, April 21, 2016 at 7:00 p.m.

### **CERTIFICATION**

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Teddi Lee  
Town Secretary

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Steve Smith  
Mayor

**TOWN OF CROSS ROADS**  
**BUDGET VS. ACTUALS: FY 2016 - FY16 P&L**  
 October 2015 - March 2016

	OCT 2015		NOV 2015		DEC 2015		JAN 2016		FEB 2016		MAR 2016		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Income														
3005 TAX REVENUES													\$0.00	\$0.00
3010 SALES TAX COLLECTIONS	101,692.71	90,000.00	106,127.70	100,000.00	101,457.28	95,000.00	106,543.85	100,000.00	141,987.95	135,000.00	93,154.81	95,000.00	\$650,964.30	\$615,000.00
3012 ROAD IMPROV. SALES TAX	16,948.78	12,500.00	17,687.95	12,500.00	16,909.55	17,500.00	17,757.31	17,500.00	23,664.66	18,500.00	15,525.80	18,000.00	\$108,494.05	\$96,500.00
3015 BEVERAGE TAX COLLECTIONS	3,187.59	2,625.00		0.00		0.00	2,836.91	2,625.00		0.00		0.00	\$6,024.50	\$5,250.00
3020 FRANCHISE TAX-S.W. BELL/AT&T		0.00	3,066.13	0.00		3,062.00		0.00	3,605.99	0.00		3,063.00	\$6,672.12	\$6,125.00
3021 FRANCHISE TAX-PROGRESSIVE	3,250.34	0.00		0.00		3,437.00	3,662.00	0.00		0.00		3,437.00	\$6,912.34	\$6,874.00
3022 FRANCHISE TAX-COSERV ELECTRIC		0.00		0.00		15,561.00	64,561.14	0.00		0.00		15,563.00	\$64,561.14	\$31,124.00
3024 FRANCHISE TAX-COSERV GAS		0.00		0.00		1,186.00		0.00		0.00		1,188.00	\$0.00	\$2,374.00
3025 FRANCHISE TAX-ATMOS/ONCOR/TXU		0.00		0.00		2,125.00		0.00		0.00	2,868.94	2,125.00	\$2,868.94	\$4,250.00
3026 FRANCHISE TAX-TEX/N.M. POWER		0.00	81.05	0.00		68.00		0.00	51.29	0.00		69.00	\$132.34	\$137.00
3027 FRANCHISE TAX-MUSTANG SUD		0.00	3,115.73	0.00		1,586.00		0.00		0.00	3,001.09	1,588.00	\$6,116.82	\$3,174.00
3028 FRANCHISE TAX-SAGE TELECOM	3.72	0.00		0.00		3.00		0.00		0.00		4.00	\$3.72	\$7.00
3029 FRANCHISE TAX-OTHER	24.29	0.00	151.71	0.00		132.00	28.00	0.00	208.34	0.00		131.00	\$412.34	\$263.00
Total 3005 TAX REVENUES	125,107.43	105,125.00	130,230.27	112,500.00	118,366.83	139,660.00	195,389.21	120,125.00	169,518.23	153,500.00	114,550.64	140,168.00	\$853,162.61	\$771,078.00
3048 MDD TRANSFER		0.00		0.00		0.00		0.00		0.00		0.00	\$0.00	\$0.00
3100 FEES & PERMIT REVENUES													\$0.00	\$0.00
3120 DEVELOPMENT/SUB. PERMITS FEES	200.00	0.00	940.00	0.00	390.00	2,500.00	130.00	0.00	530.00	0.00	300.00	2,500.00	\$2,490.00	\$5,000.00
3130 RES.BUILDING PERMITS FEES		7,087.00		7,083.00	1,244.00	7,083.00	2,231.00	7,083.00	2,521.00	7,083.00	4,392.00	7,083.00	\$10,388.00	\$42,502.00
3135 COM. BUILDING PERMIT FEES		2,917.00	1,100.00	2,913.00	4,417.46	2,917.00	15,189.75	2,917.00	350.00	2,917.00	1,015.00	2,917.00	\$22,072.21	\$17,498.00
3140 RES. SEPTIC PERMITS FEES	425.00	292.00		288.00		292.00		292.00		292.00		292.00	\$425.00	\$1,748.00
3141 COM. SEPTIC PERMIT FEES	950.00				425.00		1,325.00		1,275.00				\$3,975.00	\$0.00
3145 HEALTH PERMIT INSPECTIONS FEES		458.00	240.00	458.00		462.00	1,305.00	458.00	2,750.00	458.00		458.00	\$4,295.00	\$2,752.00
3150 SIGNS PERMIT FEES	940.00	313.00	480.00	313.00	155.00	307.00	170.00	313.00		313.00	255.00	313.00	\$2,000.00	\$1,872.00
3160 RES. BUILDING REVIEW INSP. FEES	250.00	2,292.00	926.00	2,292.00	2,318.00	2,288.00	1,780.00	2,292.00	2,394.00	2,292.00	2,922.00	2,292.00	\$10,590.00	\$13,748.00
3165 COM. BUILDING REVIEW INSP. FEES		2,083.00	1,462.45	2,083.00	2,111.10	2,087.00	14,935.17	2,083.00	2,035.40	2,083.00	2,347.95	2,083.00	\$22,892.07	\$12,502.00
Total 3100 FEES & PERMIT REVENUES	2,765.00	15,442.00	5,148.45	15,430.00	11,060.56	17,936.00	37,065.92	15,438.00	11,855.40	15,438.00	11,231.95	17,938.00	\$79,127.28	\$97,622.00
3690 OTHER REVENUES													\$0.00	\$0.00
3700 MISCELLANEOUS													\$0.00	\$0.00
3705 CONTRACTOR REGISTRATION	100.00	354.00	200.00	354.00	400.00	356.00	150.00	354.00	250.00	354.00	400.00	354.00	\$1,500.00	\$2,126.00
3710 OPEN RECORD REQUESTS											86.15		\$86.15	\$0.00
3740 ADMINISTRATIVE FEE		208.00	50.00	208.00	130.13	212.00	400.00	208.00	150.00	208.00	150.00	208.00	\$880.13	\$1,252.00
Total 3700 MISCELLANEOUS	100.00	562.00	250.00	562.00	530.13	568.00	550.00	562.00	400.00	562.00	636.15	562.00	\$2,466.28	\$3,378.00
3800 INTEREST INCOME	463.10	292.00	424.24	292.00	483.41	288.00	467.55	292.00	471.86	292.00	531.99	292.00	\$2,842.15	\$1,748.00
3810 INTEREST INCOME-ROADS	37.82	29.00	44.88	29.00		31.00		29.00		29.00		29.00	\$82.70	\$176.00
Total 3690 OTHER REVENUES	600.92	883.00	719.12	883.00	1,013.54	887.00	1,017.55	883.00	871.86	883.00	1,168.14	883.00	\$5,391.13	\$5,302.00
3746 COUNTY ROAD CONTRIBUTIONS		0.00		0.00		0.00		0.00		300,000.00		0.00	\$0.00	\$300,000.00
PayPal Income							435.00		1,861.55		2,537.95		\$4,834.50	\$0.00
Sales									3,000.00				\$3,000.00	\$0.00
Unapplied Cash Payment Income											50.00		\$50.00	\$0.00
Total Income	\$128,473.35	\$121,450.00	\$136,097.84	\$128,813.00	\$130,440.93	\$158,483.00	\$233,907.68	\$136,446.00	\$187,107.04	\$469,821.00	\$129,538.68	\$158,989.00	\$945,565.52	\$1,174,002.00
Gross Profit	\$128,473.35	\$121,450.00	\$136,097.84	\$128,813.00	\$130,440.93	\$158,483.00	\$233,907.68	\$136,446.00	\$187,107.04	\$469,821.00	\$129,538.68	\$158,989.00	\$945,565.52	\$1,174,002.00
Expenses														
6000 ADMINISTRATIVE/GOVERNMENTAL													\$0.00	\$0.00
6010 ACCOUNTING & AUDITING FEES		0.00		0.00		3,300.00		0.00		0.00		0.00	\$0.00	\$3,300.00
6050 ADVERTISING & PROMOTION		2,083.00	7,636.15	2,083.00	46.99	2,087.00	10.00	2,083.00	1,873.44	2,083.00	4,745.91	2,083.00	\$14,312.49	\$12,502.00
6060 ADVERTISING WEBSITE PROMOTION		417.00		413.00		417.00		417.00		417.00	9.00	417.00	\$9.00	\$2,498.00
6080 TOWN IMPROVEMENTS		1,667.00		1,667.00		1,663.00	500.00	1,667.00		1,667.00		1,667.00	\$500.00	\$9,998.00
6100 CAPITAL ADDITIONS		1,667.00		1,667.00		1,663.00		1,667.00		1,667.00		1,667.00	\$0.00	\$9,998.00
6105 TECHNOLOGY	6,912.28	1,250.00	223.75	1,250.00		1,250.00		1,250.00		1,250.00		1,250.00	\$7,136.03	\$7,500.00
5005 Internet		208.00	344.90	208.00	154.90	212.00	421.40	208.00	154.90	208.00	154.90	208.00	\$1,231.00	\$1,252.00
5006 Fire Insp Software & Maint		600.00		0.00		0.00		0.00		0.00		0.00	\$0.00	\$600.00
5007 Permitting Software & Maint	2,575.00	2,500.00		0.00		0.00		0.00		0.00		0.00	\$2,575.00	\$2,500.00
5008 Agenda Software & Maint	269.56	3,000.00		0.00	16.23	0.00	16.23	0.00		0.00		0.00	\$302.02	\$3,000.00

5009 MCCi Expenses		2,500.00		0.00		0.00	1,000.00	0.00		0.00		0.00	\$1,000.00	\$2,500.00
Total 6105 TECHNOLOGY	9,756.84	10,058.00	568.65	1,458.00	171.13	1,462.00	1,437.63	1,458.00	154.90	1,458.00	154.90	1,458.00	\$12,244.05	\$17,352.00
6115 COMMUNICATION		125.00		125.00		125.00		125.00		125.00		125.00	\$0.00	\$750.00
6120 RES. BUILDING REVIEW & INSP.		2,500.00	3,431.58	2,500.00		2,500.00	3,282.79	2,500.00		2,500.00		2,500.00	\$6,714.37	\$15,000.00
6125 COM. BUILDING REVIEW & INSP.		1,667.00	3,673.70	1,663.00	3,700.00	1,667.00	4,398.15	1,667.00	3,100.00	1,667.00		1,667.00	\$14,871.85	\$9,998.00
6130 CODIFICATION SERVICES		0.00		0.00		1,166.00		0.00		0.00		1,167.00	\$0.00	\$2,333.00
6180 ELECTION COSTS		0.00		1,500.00		0.00		0.00		0.00		0.00	\$0.00	\$1,500.00
6200 ENGINEERING SERVICES		4,167.00		4,167.00	9,153.81	4,163.00		4,167.00	6,700.00	4,167.00	41.58	4,167.00	\$15,895.39	\$24,998.00
6205 COMPREHENSIVE PLANNING STUDY		0.00		0.00		0.00		0.00		0.00		0.00	\$0.00	\$0.00
6220 INSURANCE	4,687.90	6,000.00		0.00		0.00	-95.00	0.00		0.00	42.30	0.00	\$4,635.20	\$6,000.00
6240 POLICE DEPARTMENT SERVICES	37,040.52	37,041.00	37,040.43	37,040.00	37,040.43	37,040.00	37,040.43	37,044.00	37,040.43	37,040.00	37,040.43	37,040.00	\$222,242.67	\$222,245.00
6250 INTERLOCAL-AMBULANCE		15,000.00		0.00		0.00		0.00		0.00		0.00	\$15,000.00	\$15,000.00
6260 INTERLOCAL-FIRE	25,000.00	25,000.00		0.00		0.00	25,000.00	25,000.00		0.00		0.00	\$50,000.00	\$50,000.00
6270 CITY OF AUBREY LIBRARY FUND	13,500.00	13,500.00		0.00	170.00	0.00		0.00		0.00		0.00	\$13,670.00	\$13,500.00
6280 LEGAL FEES		837.00	4,390.89	833.00		833.00		833.00		833.00		833.00	\$4,390.89	\$5,002.00
6281 Legal Contingency - 1			389.00				2,535.60		960.00		3,380.50		\$7,265.10	\$0.00
Total 6280 LEGAL FEES	0.00	837.00	4,779.89	833.00	0.00	833.00	2,535.60	833.00	960.00	833.00	3,380.50	833.00	\$11,655.99	\$5,002.00
6310 MEETING EXPENSES		125.00		125.00		125.00	96.68	125.00		125.00	317.32	125.00	\$414.00	\$750.00
6340 MUNISERVICES	807.01	0.00		0.00		1,375.00	807.01	0.00		0.00	1,500.00	1,375.00	\$3,114.02	\$2,750.00
6350 OFFICE EXPENSES		833.00	1,575.86	833.00	527.21	837.00	986.56	833.00	923.29	833.00	1,737.38	833.00	\$5,750.30	\$5,002.00
6360 OTHER PROFESSIONAL SERVICES		125.00		125.00		125.00		125.00		125.00	350.00	125.00	\$350.00	\$750.00
6365 CAREFLITE SERVICES		0.00		0.00		0.00		0.00	2,099.00	0.00		1,500.00	\$2,099.00	\$1,500.00
6370 SANITARIAN SERVICES		833.00	800.00	833.00		837.00	3,055.00	833.00	1,260.00	833.00	505.00	833.00	\$5,620.00	\$5,002.00
6375 CODE ENFORCEMENTSERVICES		292.00	210.00	292.00	245.00	288.00		292.00		292.00	105.00	292.00	\$560.00	\$1,748.00
6380 PUBLIC NOTICES / DUES		208.00	230.29	208.00	253.14	212.00	9.68	208.00	235.13	208.00	159.00	208.00	\$887.24	\$1,252.00
6400 REPAIR & MAINTENANCE	825.00	1,250.00	618.00	1,250.00	650.00	1,250.00		1,250.00	89.00	1,250.00	1,269.68	1,250.00	\$3,451.68	\$7,500.00
6410 PARK MAINTENANCE	200.00	292.00	182.91	292.00		288.00		292.00		292.00	480.00	292.00	\$862.91	\$1,748.00
6412 Park Events		1,250.00		0.00		0.00	312.20	0.00	130.00	0.00	623.52	0.00	\$1,065.72	\$1,250.00
6415 PARK IMPROVEMENT FUND		1,458.00	2,934.00	1,458.00		1,462.00		1,458.00		1,458.00		1,458.00	\$2,934.00	\$8,752.00
6520 STREET MATERIALS AND SIGNS	147.97	833.00	114.80	833.00	845.41	837.00	1,448.92	833.00		833.00		833.00	\$2,557.10	\$5,002.00
6525 STREET & WAY REP/CLEANUP	1,266.12	2,917.00	3,146.24	2,917.00	2,912.50	2,913.00	3,588.44	2,917.00	1,778.94	2,917.00	2,580.94	2,917.00	\$15,273.18	\$17,498.00
6530 STREET CONTRACT / REPAIRS	34,330.00	18,000.00		18,000.00	130,691.00	18,000.00	22,752.00	18,000.00	9,710.00	18,000.00	11,411.00	18,000.00	\$208,894.00	\$108,000.00
6600 TAXES-PAYROLL	1,123.44	1,250.00	1,504.31	1,250.00	1,727.81	1,250.00		1,250.00		1,250.00	426.58	1,250.00	\$4,782.14	\$7,500.00
6605 EMPLOYEE HEALTH BENEFITS	1,571.43	2,083.00	1,553.28	2,083.00	1,651.78	2,087.00	1,591.33	2,083.00	1,591.33	2,083.00	1,591.33	2,083.00	\$9,550.48	\$12,502.00
6610 TMRS RETIREMENT FUND	1,184.96	1,458.00	1,192.80	1,458.00	1,789.20	1,462.00		1,458.00		1,458.00		1,458.00	\$4,166.96	\$8,752.00
6620 TRAINING		2,000.00	680.00	0.00		0.00	233.00	0.00		1,000.00	145.00	1,000.00	\$1,058.00	\$4,000.00
6630 TRAVEL EXPENSES		2,000.00	1,929.70	0.00	85.80	0.00	176.21	250.00	71.02	250.00	44.26	0.00	\$2,306.99	\$2,500.00
6750 UTILITIES		833.00	1,060.38	833.00	501.27	837.00	979.11	833.00	494.13	833.00	1,011.56	833.00	\$4,046.45	\$5,002.00
6780 MILEAGE REIMBURSEMENT		42.00		42.00		38.00		42.00		42.00		42.00	\$0.00	\$248.00
6790 ANIMAL CONTROL		833.00	4,535.00	833.00		837.00		833.00	1,000.00	833.00	1,000.00	833.00	\$6,535.00	\$5,002.00
6796 STANDRIDGE 212 AGREEMENT		0.00		0.00		0.00		12,500.00		0.00		0.00	\$0.00	\$12,500.00
6840 WAGES-TOWN ADMINISTRATOR	5,981.54	6,790.00	7,476.92	6,790.00	8,972.31	6,790.00		6,790.00		6,790.00		6,790.00	\$22,430.77	\$40,740.00
6841 WAGES-TOWN SECRETARY	3,942.31	4,900.00	5,048.07	4,900.00	6,057.69	4,900.00		4,900.00		4,900.00		4,900.00	\$15,048.07	\$29,400.00
6850 WAGES- EXEC ADMIN OFR	4,615.38	5,350.00	5,769.22	5,350.00	6,923.07	5,350.00		5,350.00		5,350.00		5,350.00	\$17,307.67	\$32,100.00
6910 PAYPAL CHARGE	32.63	208.00	33.08	208.00	212.78	212.00	121.38	208.00	112.62	208.00	97.56	208.00	\$610.05	\$1,252.00
Total 6000 ADMINISTRATIVE/GOVERNMENTAL	161,013.05	177,892.00	97,725.26	106,029.00	214,328.33	110,398.00	110,267.12	142,291.00	69,323.23	105,787.00	70,769.75	109,579.00	\$723,426.74	\$751,976.00
6540 Reserved Fishtrap Road Repairs		20,833.00		20,833.00		20,833.00		20,837.00		20,833.00		20,833.00	\$0.00	\$125,002.00
6760 Vehicle Maintenance		208.00		208.00		208.00		212.00	14.00	208.00	123.80	208.00	\$137.80	\$1,252.00
6797 LOVETT 380 AGREEMENT		8,333.00		8,333.00		8,333.00		8,337.00		8,333.00		8,333.00	\$0.00	\$50,002.00
Payroll Expenses													\$0.00	\$0.00
Company Contributions													\$0.00	\$0.00
Retirement							1,138.80		1,138.80		1,138.80		\$3,416.40	\$0.00
Total Company Contributions	0.00	0.00	0.00	0.00	0.00	0.00	1,138.80	0.00	1,138.80	0.00	1,138.80	0.00	\$3,416.40	\$0.00
Taxes							1,546.18		1,448.99		1,203.27		\$4,198.44	\$0.00
Wages							15,729.24		15,729.24		15,729.24		\$47,187.72	\$0.00
Total Payroll Expenses	0.00	0.00	0.00	0.00	0.00	0.00	18,414.22	0.00	18,317.03	0.00	18,071.31	0.00	\$54,802.56	\$0.00
Total Expenses	\$161,013.05	\$207,266.00	\$97,725.26	\$135,403.00	\$214,328.33	\$139,772.00	\$128,681.34	\$171,677.00	\$87,654.26	\$135,161.00	\$88,964.86	\$138,953.00	\$778,367.10	\$928,232.00
Net Operating Income	\$ -32,539.70	\$ -85,816.00	\$38,372.58	\$ -6,590.00	\$ -83,887.40	\$18,711.00	\$105,226.34	\$ -35,231.00	\$99,452.78	\$334,660.00	\$40,573.82	\$20,036.00	\$167,198.42	\$245,770.00
Net Income	\$ -32,539.70	\$ -85,816.00	\$38,372.58	\$ -6,590.00	\$ -83,887.40	\$18,711.00	\$105,226.34	\$ -35,231.00	\$99,452.78	\$334,660.00	\$40,573.82	\$20,036.00	\$167,198.42	\$245,770.00

TOWN OF CROSS ROADS  
Check Detail

Date	Memo/Description	Name	Amount
<b>1010 CASH-OPERATING</b>			
03/01/2016	ILA POLICE SERVICES	North East Police Department	-37,040.43
	ILA Police Services		37,040.43
03/02/2016	Tax Payment for Period: 02/24/2016-02/26/2016 Federal Taxes 941/944	IRS	-2,363.59
	Federal Taxes (941/944)		-2,363.59
03/03/2016	1-22-2016-2-22-2016 Xerox metered copies	Xerox	-269.71 269.71
03/03/2016	February 2016 Invoice for February 2016	Mike Carroll	-105.00 105.00
03/08/2016	Cut Grass, Break up asphalt, spread gravel, dump fees, taking up gravel at pottershop/ historic mow park Clean flowerbeds, take out trash	Billy Joe Lerma	-2,355.00 1,945.00 200.00 210.00
03/08/2016	Amount from 1/27/2016-2/26/2016	North Texas Tollway Authority	-14.62 14.62
03/08/2016	February 2016 Water City Hall 2-1-2016-2-29-2016 Water City Hall City Park	Mustang SUD	-50.61 23.73 26.88
03/08/2016	Town Card Fuel Truck Fuel	WEX	-29.64 29.64
03/08/2016	Waste water system air pump replacement	Pinkston Wastewater	-550.00 550.00
03/08/2016	Walmart light 424 & 2402FM 424 HWY 424 Walmart Light HWY 380 Walmart Light 2402 FM 424 City Hall	CoServ	-607.31 13.07 13.07 48.13 533.04
03/08/2016	Sales Tax Reporting/Monthly Reporting Feb 2016-Jan 2017	MuniServices	-1,500.00 1,500.00
03/09/2016	Car wash	JPMorgan Chase Bank NA	-6,492.14 8.00



	office supplies, calendar wiz		772.67
	birch communication		353.64
	speed of light		154.90
	Calendar Wiz		9.00
	Chains, Blades, Ice,		51.94
	Shirts, Volunteer Appreciation Supplies, tent, chairs		2,533.41
	Membership Dues		145.00
	Computer Screen		719.68
	Meetings Food		317.32
	Animal Control Services		1,000.00
	Intuit Payroll		426.58
03/09/2016	February Invoice	Nichols, Jackson, Dillard, Hager & Smith	-3,380.50
	February Invoice		3,380.50
03/09/2016		Aubrey Area Chamber of Commerce	-120.00
	Chamber Membership		120.00
03/10/2016	Pay Period: 02/27/2016-03/11/2016	Teddi L. Lee	-1,588.69
	Direct Deposit		-1,588.69
03/10/2016	Pay Period: 02/27/2016-03/11/2016	Ms. Susan D Zambrano	-1,833.03
	Direct Deposit		-1,833.03
03/10/2016	Pay Period: 02/27/2016-03/11/2016	Rebecca Ross	-2,130.40
	Direct Deposit		-2,130.40
03/11/2016	Naylor Road Improvments/ Invoice -through January 31, 2016	Kimley Horn	-9,332.00
	Naylor Road Improvments/ Invoice -through February 29, 2016		9,332.00
03/11/2016	Travel Expense	Baseline	-41.58
	Travel Expense		41.58
03/11/2016	Movie Night	CineStar Movie Company	-623.52
	Movie Night		623.52
03/15/2016	Tax Payment for Period: 03/09/2016-03/11/2016	IRS	-2,363.61
	Federal Taxes 941/944		
	Federal Taxes (941/944)		-2,363.61
03/17/2016		Sendera Title	-350.00
	MLS 13194744		350.00
03/17/2016		B & B Sand	-411.50
	Flexbase		411.50
03/21/2016	April Coverage	Humana	-18.15

	Vision for April Coverage		18.15
03/21/2016	February Inspections and Review	Bailey Inspections	-505.00
	February Inspections/Reviews		505.00
03/21/2016	Single Magnetic Signs for Truck	FASTSIGNS	-115.80
	Single Magnetic Signs for Truck		115.80
03/21/2016	Asphalt Repair at Oak Shores and Keys Dr	Wopac Construction, Inc	-2,079.00
	Asphalt Repair at Oak Shores and Keys Dr		2,079.00
03/23/2016	City #00321	Texas Municipal Retirement System	-2,500.97
	EMPLOYEE TMRS		-1,362.17
	EMPLOYER TMRS		-1,138.80
03/24/2016	Pay Period: 03/12/2016-03/25/2016	Teddi L. Lee	-1,588.70
	Direct Deposit		-1,588.70
03/24/2016	Pay Period: 03/12/2016-03/25/2016	Ms. Susan D Zambrano	-1,833.03
	Direct Deposit		-1,833.03
03/24/2016	Pay Period: 03/12/2016-03/25/2016	Rebecca Ross	-2,130.40
	Direct Deposit		-2,130.40
03/24/2016	Town of Cross Roads Town Park. Crawfish Boil March 26, 2016 2pm	Jay B & The Zydeco Posse	-1,650.00
	Volunteer Appreciation Entertainment		1,650.00
03/24/2016	Standridge Agreement 212 January 2015-January 21, 2016	Crossroads Crossings, LTD	-11,854.35
	Standridge Agreement 212 January 2015-January 21, 2016		11,854.35
03/28/2016	April Health Coverage	Blue Cross Blue Shield	-1,573.18
	April Health Coverage		1,573.18
03/28/2016	Life Insurance April-June 30	Dearborn National	-42.30
	Life Insurance April-June 30		42.30
03/29/2016		Billy Joe Lerma	-1,500.00
	Flowerbed work at entrance, Clean Town Hall twice		485.00
	Plants, cleaned park, mulch, mow		280.00
	Set up and clean up for Crawfish Party		562.50
	Gravel to Walmart entrance twice		172.50
03/30/2016	Tax Payment for Period: 03/23/2016-03/25/2016	IRS	-2,363.59
	Federal Taxes (941/944)		-2,363.59

**PayPal Bank**

03/07/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 3826399260636472D)	PayPal	-12.36
	Fee for PayPal Transaction		12.36
03/09/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 1BN25219GE7463057)	PayPal	-14.39
	Fee for PayPal Transaction		14.39
03/11/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 5HA834541N915381T)	PayPal	-1.90
	Fee for PayPal Transaction		1.90
03/15/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 743082689V513212F)	PayPal	-1.90
	Fee for PayPal Transaction		1.90
03/16/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 0FD74376FX889051N)	PayPal	-9.08
	Fee for PayPal Transaction		9.08
03/26/2016	Money Paid (Reference: PayPal Transaction # 70F87508WM343843P)	editor@postsignal.com	-39.00
	PayPal Transaction		39.00
03/28/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 2G1238662D3580534)	PayPal	-1.90
	Fee for PayPal Transaction		1.90
03/28/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 0FF20672SR9950238)	PayPal	-1.90
	Fee for PayPal Transaction		1.90
03/29/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 3AX556231D861071J)	PayPal	-1.90
	Fee for PayPal Transaction		1.90
03/29/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 6SM94584X74012011)	PayPal	-38.38
	Fee for PayPal Transaction		38.38
03/30/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 7VP70016N37191031)	PayPal	-1.90
	Fee for PayPal Transaction		1.90
03/31/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 17C989460N221093F)	PayPal	-3.13
	Fee for PayPal Transaction		3.13
03/31/2016	Fee for PayPal Transaction (Reference: PayPal Transaction # 9VC176675W166554U)	PayPal	-1.90
	Fee for PayPal Transaction		1.90

# TOWN OF CROSS ROADS

## DEPOSIT DETAIL

March 2016

DATE	TRANSACTION TYPE	CLIENT	MEMO/DESCRIPTION	AMOUNT
<b>1010 CASH-OPERATING</b>				
03/09/2016	Deposit			13,588.39
			Refund for Auto Draft	-4,542.15
		Mustang SUD	Franchise Fees	3,001.09
		<a href="#">Golden Construction</a>	<a href="#">Contractor Registration</a>	-50.00
		First Texas Homes	Plan Review fee for 161 Las Colinas Trail	-287.15
		Key Custom Homes	Building Permit for 1445 Stone Trail Lane	-2,692.00
		Lows Custom Homes, Inc	Building Permit for 4000 Keyes Lane (Lot 72, Block 1)	-1,716.00
		Preston North Construction, Inc.	Preliminary Plat for Fishtrap Mini Storage	-1,300.00
03/21/2016	Deposit			2,951.15
		Pegasus Investments LLC	Oak Grove Retail	86.15
		Golden Triangle Fire Protection	Fire Sprinkler permit for AT&T	-250.00
		Fred Nichols	Professional Services Deposit for Fred Nichols	-1,000.00
		Chad & Wendy White-Stevens	Professional Services Deposits for 380 Meeting	-130.00
		Martin, Frost Hill, P.C., Attorneys at Law	Starbucks Liquor Permit	-175.00
		Preston & Lebanon	Schlotsky's Building Permit	-1,210.00
		Ehrlich Design Builders Inc.	Contractor Registration Fee	-50.00
		Carroll's Heating & A/C Services	Annual Contractor Registration Fee	-50.00
03/22/2016	Deposit			108,680.61
			City Sales and Use Tax Allocation	108,680.61
03/23/2016	Sales Receipt	CVS Store		30.00
		CVS Store	LIQUOR Renewal license (50% of State Fee (TABC Title Sec. 11.38) (Non- refundable)	30.00
03/23/2016	Deposit	CVS Store		30.00
		CVS Store	Cvs Liquor/ Wine and Beer Renewal	-30.00
03/29/2016	Deposit			2,868.94
			Franchise Fees	2,868.94

03/31/2016	Deposit		Interest Earned	208.24
				208.24
<b>1050 CASH-RESTRICTED FUNDS</b>				
<b>1055 FOREST HILLS DEVEL. FUND</b>				
03/31/2016	Deposit		Interest Earned	37.45
				37.45
<b>1053 LEGAL CONTINGENCY FUND</b>				
03/31/2016	Deposit		Interest Earned	103.90
				103.90
<b>1020 PUBLIC SAFETY FUND</b>				
03/31/2016	Deposit		Interest Earned	103.91
				103.91
<b>1054 ROAD IMPROVEMENTS FUND</b>				
03/31/2016	Deposit		Interest Earned	78.49
				78.49
<b>PayPal Bank</b>				
03/07/2016	Sales Receipt	noreply@here.paypal.com	Money Received (Reference: PayPal Transaction # 3826399260636472D)	348.95
		noreply@here.paypal.com	Amount	348.95
03/09/2016	Sales Receipt	alsalconstruction@gmail.com	Money Received (Reference: PayPal Transaction # 1BN25219GE7463057)	406.80
		alsalconstruction@gmail.com	Amount	406.80
03/11/2016	Sales Receipt	noreply@here.paypal.com	Money Received (Reference: PayPal Transaction # 5HA834541N915381T)	50.00
		noreply@here.paypal.com	Amount	50.00
03/15/2016	Sales Receipt	noreply@here.paypal.com	Money Received (Reference: PayPal Transaction # 743082689V513212F)	50.00
		noreply@here.paypal.com	Amount	50.00
03/16/2016	Sales Receipt	noreply@here.paypal.com	Money Received (Reference: PayPal Transaction # 0FD74376FX889051N)	255.00

		noreply@here.paypal.com	Amount	255.00
03/28/2016	Sales Receipt	ISRAEL CABALLERO	Money Received (Reference: PayPal Transaction # 2G1238662D3580534)	50.00
		ISRAEL CABALLERO	Amount	50.00
03/28/2016	Sales Receipt	shelia@ahelectricalservice.com	Money Received (Reference: PayPal Transaction # 0FF20672SR9950238)	50.00
		shelia@ahelectricalservice.com	Amount	50.00
03/29/2016	Sales Receipt	Cbs Mechanical Services	Money Received (Reference: PayPal Transaction # 3AX556231D861071J)	50.00
		Cbs Mechanical Services	Amount	50.00
03/29/2016	Sales Receipt	noreply@here.paypal.com	Money Received (Reference: PayPal Transaction # 6SM94584X74012011)	1,092.20
		noreply@here.paypal.com	Amount	1,092.20
03/30/2016	Sales Receipt	David Wymer	Money Received (Reference: PayPal Transaction # 7VP70016N37191031)	50.00
		David Wymer	Amount	50.00
03/31/2016	Sales Receipt	2KB4963741274803X@dcc.paypal.com	Money Received (Reference: PayPal Transaction # 17C989460N221093F)	85.00
		2KB4963741274803X@dcc.paypal.com	Barnett signs, att	85.00
03/31/2016	Sales Receipt	b.ross@crossroadstx.gov	Money Received (Reference: PayPal Transaction # 9VC176675W166554U)	50.00
		b.ross@crossroadstx.gov	Contractors reg, hugh	50.00



# TOWN OF CROSS ROADS

## CHECK DETAIL

March 2016

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
<b>1010 CASH-OPERATING</b>						
03/10/2016	Payroll Check	DD	Teddi L. Lee	Pay Period: 02/27/2016-03/11/2016	R	-1,588.69
				Direct Deposit		-1,588.69
03/10/2016	Payroll Check	DD	Ms. Susan D Zambrano	Pay Period: 02/27/2016-03/11/2016	R	-1,833.03
				Direct Deposit		-1,833.03
03/10/2016	Payroll Check	DD	Rebecca Ross	Pay Period: 02/27/2016-03/11/2016	R	-2,130.40
				Direct Deposit		-2,130.40
03/24/2016	Payroll Check	DD	Teddi L. Lee	Pay Period: 03/12/2016-03/25/2016	R	-1,588.70
				Direct Deposit		-1,588.70
03/24/2016	Payroll Check	DD	Ms. Susan D Zambrano	Pay Period: 03/12/2016-03/25/2016	R	-1,833.03
				Direct Deposit		-1,833.03
03/24/2016	Payroll Check	DD	Rebecca Ross	Pay Period: 03/12/2016-03/25/2016	R	-2,130.40
				Direct Deposit		-2,130.40

# List

## Assets

<< Account Number >>	Product/Nickname	Owner	Available Balance
_____	NEPD	Town Of Crossroads	<u>193,393.45</u>
_____	General Fund	Town Of Crossroads	<u>831,177.46</u>
_____	Public Safety	Town Of Crossroads	<u>250,472.63</u>
_____	Roads Fund .25%	Town Of Crossroads	<u>199,710.22</u>
_____	Forrest Hills R	Town Of Crossroads	<u>90,269.96</u>
_____	MDD .25%	Town Of Crossroads	<u>332,707.26</u>
_____	NEPD Seizure	Town Of Crossroads	<u>3,132.57</u>
_____	Legal Fund	Town Of Crossroads	<u>250,448.17</u>
<b>Total</b>			<b>2,151,311.72</b>